

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: EASTERN HIGH SCHOOL

Date of Drill: 11-25-14 Time drill was held: 3:27 (pm/am)

Exact time required to evacuate/shelter/secure: 6 MIN

Total Participants: 1354

Remarks:

This report is for emergency drill # 5 for school year 2014/2015.

Name of person conducting drill: DOJVA POHL

Title of person conducting drill: Principal

Signature of person conducting drill: *Dojva Pohl*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Wainwright

Date of Drill: 11/25/14 Time drill was held: 1:35pm (pm/am)

Exact time required to evacuate/shelter/secure: 10 minutes

Total Participants: 6

Remarks:

This report is for emergency drill # 4 for school year 14-15

Name of person conducting drill: Wendy Andrews / TLO BEARD

Title of person conducting drill: Secretary

Signature of person conducting drill: [Signature] / Wendy Andrews

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Assistant Superintendent

Name of Reporting School: Wexford Montessori Academy

Date of Drill: 11-21-14 Time drill was held: 10:47 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min. 36 seconds

Total Participants: 375

Remarks:

Fire Drill

This report is for emergency drill # 6 for school year 2014

Name of person conducting drill: Nancy Lubicki

Title of person conducting drill: Nancy Lubicki, Principal

Signature of person conducting drill: Nancy Lubicki

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or I/ISP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Everett High School

Date of Drill: 11/11/14 Time drill was held: 1:45pm

Exact time required to evacuate/shelter/secure: 4 min. 46 sec.

Total Participants: 1,500

Remarks:

This report is for emergency drill # 5 for school year 2014/2015.

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Dustin Gill*

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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100
11-24-14
11-24-14

LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lewiston Elementary

Date of Drill: 11-24-14 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 238

Remarks: * Notified public safety beforehand
* Blinks a problem
* Need backdoor clarification
* RedGreen card confusion
* only one piece of to make arrangements from

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This report is for emergency drill # 4 for school year 2014/2015

Name of person conducting drill: Dr. Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: Jon Buffett

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT
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Type of Drill

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- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Beekman

Date of Drill: 11/5/14 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 200 (Staff/Students)

Remarks:

This report is for emergency drill # 1 for school year 2014-2015

Name of person conducting drill: Lori Abbott-Smith

Title of person conducting drill: Principal

Signature of person conducting drill: Lori Abbott-Smith

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT FEB 11 2015

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Time of Drill

- Standard
Class Change
Recess
Other Events

Name of Reporting School: Beekman

Date of Drill: 11/20/14 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:45 minutes

Total Participants: 260 (Staff/Students)

Remarks:

This report is for emergency drill # 1 for school year 2014-2015

Name of person conducting drill: Lori Abbott-Smith

Title of person conducting drill: Principal

Signature of person conducting drill: [Handwritten Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title

OR

Fire (fire chief or designee) Name & Title