

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

fax
2039

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Willow Elementary School

Date of Drill: 12-1-14 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: All students - 280

Remarks:

This report is for emergency drill # 3 for school year 2014/2015

Name of person conducting drill: Steven Lenzo / Latasha Potts

Title of person conducting drill: Principal / secretary

Signature of person conducting drill: Latasha Potts

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cavanaugh

Date of Drill: 12/5/2014 Time drill was held: 11:25am (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 39 sec

Total Participants: ~ 260

Remarks:

This report is for emergency drill # 5 for school year 2015-16.

Name of person conducting drill: Angela Tarry

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Jessica

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School Emergency Drills Documentation Form

Type of Drill

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

JAN 05 2014
3:50 PM

Name of Reporting School: North ES.

Date of Drill: 12/17/2014 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 600 student/teachers/support staff

Remarks: _____

This report is for emergency drill # 5 for school year 2014-2015

Name of person conducting drill: Nanette Kuhlmann / Ariel Rodriguez Ben

Title of person conducting drill: Principal Asst. principal

Signature of person conducting drill: Nanette M. Kuhlmann

Drill Was Coordinated with:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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JAN 05 2014

LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

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- Fire Drill (5 required)
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- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Woodcreek Ach Ctr

Date of Drill: 12/19/2014 Time drill was held: 3:08-3:11 (pm/am)

Exact time required to evacuate/shelter/secure: 3 mins

Total Participants: Schoolwide

Remarks:

This report is for emergency drill # 5 for school year 2014

Name of person conducting drill: Mr. King

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Tornado Drill (2 required)
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Time of Drill

- Standard
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- Recess
- Other Events

Name of Reporting School: Stem Academy

Date of Drill: 12-18-14 Time drill was held: 12:57 (pm/am)

Exact time required to evacuate/shelter/secure: 1:11 pm 14 minutes

Total Participants: 566

Remarks:

Alarm was pulled during the K-2 lunch
12:45 - 1:15 pm zone C fire dept arrived @ 1:07pm

This report is for emergency drill # 4 for school year 14-15

Name of person conducting drill: false pull

Title of person conducting drill: _____

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Everett High School

Date of Drill: 12/09/14 Time drill was held: 1:50pm

Exact time required to evacuate/shelter/secure: 8 min

Total Participants: 1,500

Remarks:

This report is for emergency drill # 6 for school year 2014/2015

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lewiston Elementary

Date of Drill: 12-9-14 Time drill was held: 1:30 (pm/am)

Exact time required to ~~evacuate~~ shelter/secure: 6 minutes

Total Participants: 261

Remarks: Need to remind people to cover necks
check availability of bells in gym some using

This report is for emergency drill # _____ for school year 2014-15

Name of person conducting drill: D. Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With: none/school staff only

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Attwood

Date of Drill: 12/16/14 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter secure: 10mins.

Total Participants: Everyone

Remarks:

This report is for emergency drill # 1 for school year 14/15.

Name of person conducting drill: Sharon Pease

Title of person conducting drill: Principal

Signature of person conducting drill: Sharon Pease

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Pattengill

Date of Drill: 12-11-14 Time drill was held: 9:55 (pm/am)

Exact time required to evacuate/shelter/secure: 10:05 a.m

Total Participants: 500

Remarks:

This report is for emergency drill # _____ for school year 2014-2015

Name of person conducting drill: T. Forsthoefel

Title of person conducting drill: T. Forsthoefel (principal)

Signature of person conducting drill: [Signature] 12/12/14

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____
- AND**
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
- OR**
- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

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- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill (3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Sheridan Road

Date of Drill: 12/08/14 Time drill was held: 1:50 P.M. (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 315

Remarks:

This report is for emergency drill #6 for school year 2014-15.

Name of person conducting drill: Jessica Benavides

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Everett High School

Date of Drill: 11/11/14 Time drill was held: 1:45pm

Exact time required to evacuate/shelter/secure: 4 min. 46 sec.

Total Participants: 1,500

Remarks:

This report is for emergency drill # 5 for school year 2014/2015.

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Dustin Gill*

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Everett High School

Date of Drill: 12/09/14 Time drill was held: 1:50pm

Exact time required to evacuate/shelter/secure: 8 min.

Total Participants: 1,500

Remarks:

This report is for emergency drill # 6 for school year 2014/2015.

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

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- Class Change
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- Other Events

Name of Reporting School: Lewiston Elementary

Date of Drill: 12-9-14 Time drill was held: 1:30 (pm/am)

Exact time required to ~~evacuate~~ shelter/secure: 6 minutes

Total Participants: 261

Remarks: Need to remind people to cover necks
check availability of bells in gym some using

This report is for emergency drill # _____ for school year 2014-15

Name of person conducting drill: D. Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With: none/school staff only

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 12/8/14 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:00 - 1:10 pm

Total Participants: Students + staff, Schmidt Community Center - except for LPD

Remarks: The student occupied areas were especially impressive and in compliance.

This report is for emergency drill # 6 for school year 2014-15

Name of person conducting drill: Susan Land

Title of person conducting drill: Director Student Services/PACE

Signature of person conducting drill: Susan Land

Drill Was Coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 12/8/14 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:00 - 1:10 pm

Total Participants: Students + staff, Schmidt Community Center - except for LPD

Remarks: The student occupied areas were especially impressive and in compliance.

This report is for emergency drill # 6 for school year 2014-15

Name of person conducting drill: Susan Land

Title of person conducting drill: Director Student Services/PACE

Signature of person conducting drill: Susan Land

Drill Was Coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North E.S.

Date of Drill: 12/1/2014 Time drill was held: 1:48 (pm/am)

Exact time required to evacuate/shelter/secure: 2.5 minutes

Total Participants: 600 students/staff

Remarks: _____

This report is for emergency drill # 4 for school year 2014-2015

Name of person conducting drill: Nanette Kuhlmann

Title of person conducting drill: principal

Signature of person conducting drill: Nanette Kuhlmann

Drill Was Coordinated with:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: EASTERN

Date of Drill: 12-3-14 Time drill was held: 3:33 (~~pm~~/am)

Exact time required to evacuate/shelter/secure: 10 MIN

Total Participants: 1354

Remarks: END OF THE DAY LOCK DOWN

This report is for emergency drill # 6 for school year 2014/2015

Name of person conducting drill: DUNN POHL

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: *Dunn Pohl*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Pleasant View

Date of Drill: 12/5/14 Time drill was held: 10:05 (pm/am)

Exact time required to evacuate/shelter secure: 10 minutes

Total Participants: Total school

Remarks: one classroom was noisy - teacher will make sure it is corrected.

This report is for emergency drill # 7 for school year 2014-15.

Name of person conducting drill: ~~Mary Henry~~ Madeline Shanahan

Title of person conducting drill: Principal

Signature of person conducting drill: ~~Mary Henry~~ Madeline Shanahan

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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