

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

RECEIVED
SEP 11 2015
DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Pleasant View Academy

Date of Drill: September 9, 2015 Time drill was held: 9:45 AM

Exact time required to evacuate/shelter/secure: 1 minute 9 seconds

Total Participants: 494

Remarks:

Went well for the first fire drill of the school year.

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Teri Bernero

Title of person conducting drill: Interim Principal

Signature of person conducting drill: **Teri Bernero**

Digitally signed by Teri Bernero
DN: cn=Teri Bernero, o=Lansing School District, ou,
email=teri.bernero@lansingschools.net, c=US
Date: 2015.09.11 14:56:19 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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NOV 09 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Cumberland

Date of Drill: September 10, 2015 Time drill was held: 1:39 PM

Exact time required to evacuate/shelter/secure: 2 minutes 45 seconds

Total Participants: 310

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Cumberland Principal

Signature of person conducting drill: *Martha Rusesky*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 9/11/15 Time drill was held: 9:45 a.m.

Exact time required to evacuate/shelter/secure: 1 minute 1 seconds

Total Participants: 185

Remarks: Standard Fire Drill

This report is for emergency drill # 1 for school year 2015/2016.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: Emily Wahl

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

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SEP 11 2015

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Lansing Stem Academy

Date of Drill: 9-11-15 Time drill was held: 9:42 (pm/am)

Exact time required to evacuate/shelter/secure: 9:49

Total Participants: 600

Remarks: cloudy overcast day

This report is for emergency drill # 1 for school year 15/16

Name of person conducting drill: Layah Wilson

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

SEP 10 2015

Documentation Form

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cumberland

Date of Drill: Thurs. 9/11/15 Time drill was held: 1:39 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 45 sec.

Total Participants: 310

Remarks:

This report is for emergency drill # -0- for school year 2015-16

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Rusesky

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 9/11/15 Time drill was held: 9:03 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: 9:03 - 9:07 a.m.

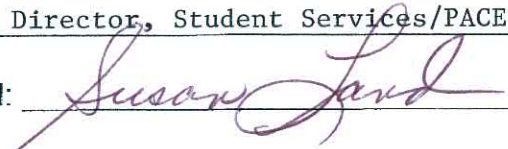
Total Participants: CTE students, staff, Schmidt Community Center, etc. (not LPD)

Remarks:

This report is for emergency drill # 1 for school year 2015-16.

Name of person conducting drill: Susan Land

Title of person conducting drill: Director, Student Services/PACE

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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SEP 14 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

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SEP 14 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Lansing STEM Academy

Date of Drill: 9-14-15

Time drill was held: 2:35

PM

Exact time required to evacuate/shelter/secure: 10 minutes

Total Participants: 600

Remarks:

Student pulled station 7 in the K-2 wing.

This report is for emergency drill # 2 for school year: **2015-2016**

Name of person conducting drill: student pull

Title of person conducting drill: LaMar Wilson

Signature of person conducting drill: LaMar Wilson, LS

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

Time of Drill

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: AVERILL

Date of Drill: 9-15-15 Time drill was held: 6 AM (AM)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 283

Remarks:

1st Fire Drill

This report is for emergency drill # 1 Fire Drill for school year: **2015-2016**

Name of person conducting drill: Kyrin Howell

Title of person conducting drill: Principal

Signature of person conducting drill: Kyrin Howell

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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SEP 15 2015

DEPARTMENT OF
PUBLIC SAFETY

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

SEP 15 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Fairview STEM Magnet

Date of Drill: 9/15/15 Time drill was held: 9:10 AM

Exact time required to evacuate/shelter/secure: 20 seconds

Total Participants: 236

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2015.09.15 09:18:55 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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Type of Drill

Fire Drill (5 Required)

Time of Drill

Standard Drill
SEP 16 2015

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Everett High School

Date of Drill: September 15, 2015 Time drill was held: 9:00 AM

Exact time required to evacuate/shelter/secure: 4 minutes 44 seconds

Total Participants: 1,700

Remarks:

Fire Drill Completed

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: **Dustin Gill**

Digitally signed by Dustin Gill
DN: cn=Dustin Gill, o=Everett High School, ou=Assistant
Principal, email=dustin.gill@lansingschools.net, c=US
Date: 2015.09.15 10:12:01 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Melba Rochford, Alvin Ben O'ps

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
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SEP 16 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Beekman Center

Date of Drill: September 15, 2015 Time drill was held: 1:40 PM

Exact time required to evacuate/shelter/secure: 10:30

Total Participants: 270

Remarks:

Most of the rooms cleared the room in 2-3 minutes. However, the adult SXI classroom has students out of their chairs. We had to call extra help to get them into their wheelchairs and out of the building. This added an additional 8 minutes to the clock.

This report is for emergency drill # Fire Drill #1 for school year: **2015-2016**

Name of person conducting drill: Lori Abbott-Smith

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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2039

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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SEP 16 2015

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF PUBLIC SAFETY

Name of Reporting School: Willow Elementary School

Date of Drill: 9-16-15 Time drill was held: 1:30 (pm)

Exact time required to evacuate/shelter/secure: Immediately

Total Participants: All students & staff - 200

Remarks: Drill went well for first drill - 1 min 20 sec.

This report is for emergency drill # 1 for school year 2015/2016

Name of person conducting drill: Steven Lonzo / Latasha Potts

Title of person conducting drill: Principal / Secretary

Signature of person conducting drill: Latasha Potts

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

SEP 18 2015

Documentation Form

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park Elem

Date of Drill: 09-16-15 Time drill was held: 1:47 (pm/am)

Exact time required to evacuate/shelter/secure: 1:33:43 min.

Total Participants: 322 students + 25 staff = 347

Remarks:

This report is for emergency drill # 1 for school year 2015-2016.

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Mary Beck, Custodian, called fire drill in

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School Emergency Drills
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7 BL
SEP 17 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Riddle

Date of Drill: September 17, 2015 Time drill was held: 9:00 AM

Exact time required to evacuate/shelter/secure: evacuate/3 min

Total Participants: 220

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Marilyn Earley

Title of person conducting drill: Principal

Signature of person conducting drill: *Marilyn Earley*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

SEP 18 2015

School Emergency Drills Documentation Form

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
Tornado Drill (2 required)
Lock Down/Shelter in Place Drill (3 required)

- Standard
Class Change
Recess
Other Events

Name of Reporting School: EASTERN HILB School

Date of Drill: 9-17-15 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 4 min

Total Participants: 1340

Remarks:

This report is for emergency drill # 1 for school year 2015-2016

Name of person conducting drill: DONNA POHL

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title

OR

Fire (fire chief or designee) Name & Title

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LANSING SCHOOL DISTRICT
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Documentation Form

SEP 18 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

During Lunch

Name of Reporting School: Gardner Academy

Date of Drill: 9.17.15 Time drill was held: 10:51 AM

Exact time required to evacuate/shelter/secure: 1:21

Total Participants: 667

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Connie Nickson

Title of person conducting drill: Principal

Signature of person conducting drill: **Connie Nickson**

Digitally signed by Connie Nickson
DN: cn=Connie Nickson, o=Gardner Academy, ou=Lansing School
District, email=connie.nickson@lansingschools.net, c=US
Date: 2015.09.17 18:09:17 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT **RECEIVED**

School Emergency Drills

Documentation Form

SEP 18 2015

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Pattengill

Date of Drill: 9/18/15 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: 9:42

Total Participants: 490

Remarks:

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Tony Forsthaefel

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
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OCT 02 2015

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Wexford

Date of Drill: 9-28-15 Time drill was held: 2:19 (pm/am)

Exact time required to evacuate/shelter/secure: 1:34 sec.

Total Participants: 390

Remarks:

Fire Drill

This report is for emergency drill # 1 for school year 2015/2016

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill: Mary Lubeski

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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SEP 30 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park

Date of Drill: 09-28-15 Time drill was held: 9:00 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 323 students + 28 staff = 351 total

Remarks:

This report is for emergency drill # 2 for school year 2015-2016.

Name of person conducting drill: Becky Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Gardner Academy

Date of Drill: 9-25-2015 Time drill was held: 1:30 PM

Exact time required to evacuate/shelter/secure: 2.5 minutes

Total Participants: 699

Remarks:

This report is for emergency drill #8 for school year: **2015-2016**

Name of person conducting drill: Connie Nickson

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

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School Emergency Drills

SEP 24 2015

Documentation Form

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Pleasant View Academy

Date of Drill: September 24, 2015 Time drill was held: 9:08 AM

Exact time required to evacuate/shelter/secure: 22 minutes

Total Participants: 499

Remarks:

Public Safety Officer Darin Walter was present to help with Pleasant View's first lockdown drill. Overall, things went well with the exception of two classrooms. Together, we addressed the problems to ensure a safer and more secure classroom for future lockdowns.

This report is for emergency drill # 4 for school year: **2015-2016**

Name of person conducting drill: Teri Bernero

Title of person conducting drill: Interim Principal

Signature of person conducting drill: **Teri Bernero**

Digitally signed by Teri Bernero
DN: cn=Teri Bernero, o=Lansing School District, ou,
email=teri.bernero@lansingschools.net, c=US
Date: 2015.09.24 10:20:49 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

RECEIVED

School Emergency Drills

SEP 24 2015

Documentation Form

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 9/24/15 Time drill was held: 12:45 p.m.

Exact time required to evacuate/shelter/secure: 1 minute 24 seconds

Total Participants: 235

Remarks: Standard Fire Drill

This report is for emergency drill # 2 for school year 2015/2016.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

SEP 24 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Fairview STEM

Date of Drill: 09/24/15 Time drill was held: 1:12 PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 234

Remarks:

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2015.09.24 13:27:03 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills Documentation
Form

SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill FIRE

Time of Drill 3PM

Name of Reporting School: Mt. Hope STEAM Magnet Elementary

Date of Drill: 9/24/15

Exact time required to evacuate/shelter/secure: 1 min. 39 sec.

Total Participants: 232

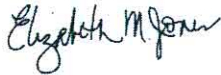
Remarks: All went well

This report is for emergency drill #1 _____ for school year: **2015-2016**

Name of person conducting drill: _____ Mrs. Elizabeth Jones

Title of person conducting drill: _____ Principal

Signature of person conducting drill:



Drill Was Coordinated With:

City Emergency Management Coordinator

Name & Title _____ **AND**

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title _____ **OR**

Fire (fire chief or designee)

Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

SEP 23 2015

DEPARTMENT OF
PUBLIC SAFETY

- | Type of Drill | Time of Drill |
|--|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Woodcrest Achievement Center

Date of Drill: 9/23/15 Time drill was held: 10:15 (pm/am) pm

Exact time required to evacuate/shelter/secure: _____

Total Participants: 185

Remarks: successful 1st drill

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Larry King

Title of person conducting drill: _____

Signature of person conducting drill: 

Drill Was Coordinated With: _____

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

SEP 22 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Lyons

Date of Drill: 9/22/15 Time drill was held: 1:40 PM

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 295

Remarks:

This report is for emergency drill # fire drill 1 for school year: **2015-2016**

Name of person conducting drill: Terry Baker/Grace Gonzales

Title of person conducting drill: Principal/custodian

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

Tornado Drill (2 Required)

RECEIVED
Time of Drill

During Other Event ^{SEP 23} 2015

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Kendon

Date of Drill: 9-22-15 Time drill was held: 9:00 AM

Exact time required to evacuate/shelter/secure: 2 min.

Total Participants: 195

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: LaDonna Mask

Title of person conducting drill: principal

Signature of person conducting drill: LaDonna Mask

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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SEP 23 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Pleasant View Academy

Date of Drill: September 22, 2015 Time drill was held: 2:00 PM

Exact time required to evacuate/shelter/secure: 1 minute 25 seconds

Total Participants: 506

Remarks:

none

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: Teri Bernero

Title of person conducting drill: Interim Principal

Signature of person conducting drill: **Teri Bernero**

Digitally signed by Teri Bernero
DN: cn=Teri Bernero, o=Lansing School District, ou,
email=teri.bernero@lansingschools.net, c=US
Date: 2015.09.23 13:40:40 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT SEP 28 2015

School Emergency Drills Documentation Form

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Everett High School

Date of Drill: September 22, 2015 Time drill was held: 9:15 AM

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 1,700

Remarks:

Secure With Restricted Access Drill

This report is for emergency drill #2 for school year: 2015-2016

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Dustin Gill

Digitally signed by Dustin Gill
DN: cn=Dustin Gill, o=Everett High School, ou=Assistant Principal, email=dustin.gill@lansingschools.net, c=US
Date: 2015.09.15 10:12:01 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title [Handwritten signature]

OR

Fire (fire chief or designee)
Name & Title

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

SEP 23 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Post Oak Academy

Date of Drill: 9/21/15 Time drill was held: 2:00-2:01:35 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 35 sec

Total Participants: 340

Remarks: A couple classroom doors were left open; students were grabbing coats as they were exiting their classrooms; windows were left open

This report is for emergency drill # 1 for school year 2015-16.

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: Camela S. Diaz

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

RECEIVED

SEP 22 2015

Type of Drill

DEPARTMENT OF
Time of Drill PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Riddle

Date of Drill: September 21, 2015 Time drill was held: 9:15 AM

Exact time required to evacuate/shelter/secure: Shelter/1 minute

Total Participants: 220

Remarks:

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: Marilyn Earley

Title of person conducting drill: Principal *Marilyn Earley*

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)



Standard Drill



Name of Reporting School: J. W. Sexton High School

Date of Drill: September 21, 2015

Time drill was held: 2:09

PM



Exact time required to evacuate/shelter/secure: 2 minutes 45 seconds

Total Participants: All

Remarks:

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Sandra Noecker

Title of person conducting drill: Principal

Signature of person conducting drill: Sandra Noecker

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

OCT 08 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: GARDNER ACADEMY

Date of Drill: 10-8-2015 Time drill was held: 2:45 PM

Exact time required to evacuate/shelter/secure: 2 MINUTES 56 SECONDS

Total Participants: 696

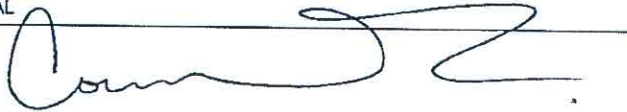
Remarks:

This report is for emergency drill #³ _____ for school year: **2015-2016**

Name of person conducting drill: CONNIE NICKSON

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill:



Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT RECEIVED

School Emergency Drills Documentation Form

OCT 07 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 10/06/15 Time drill was held: 10:44 a.m.

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 235

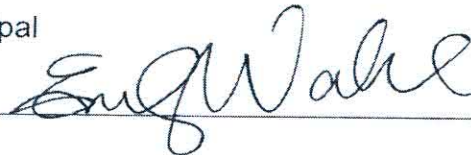
Remarks: Lock Down Drill (perceived internal threat)

This report is for emergency drill # 3 for school year 2015/2016.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: _____



Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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OCT 08 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park

Date of Drill: 10-06-15 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 319 students + 26 staff = 344 total

Remarks:

This report is for emergency drill # 3 for school year 2015-2016

Name of person conducting drill: Becky Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills Documentation Form

RECEIVED

OCT 07 2015

Type of Drill

- X Fire Drill (5 required)
X Tornado Drill (2 required)
Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- X Standard
Class Change
Recess
Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Sheridan Road

Date of Drill: 10/05/15 Time drill was held: 3:40 P.M. (pm)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 315

Remarks:

This report is for emergency drill #2 for school year 2015-16.

Name of person conducting drill: Jessica Benavides

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

Fire Drill (5 Required)



Time of Drill

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During Other Events: 2015

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: North

Date of Drill: 10-5-2015

Time drill was held: 2:10

PM



Exact time required to evacuate/shelter/secure: 1 minute 18 seconds.

Total Participants: 580

Remarks:

No problems found

This report is for emergency drill # 1 for school year: **2015-2016**

Name of person conducting drill: Ariel Rodriguez-Pena

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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OCT 02 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cavanaugh

Date of Drill: 10/2/15 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: ~ 260

Remarks:

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Angela Tarry

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Caitlyn

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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OCT 03 2015

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Everett High School

Date of Drill: October 2, 2015 Time drill was held: 8:50 AM

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 1,700

Remarks:

Tornado Drill Completed

This report is for emergency drill # 3 for school year: **2015-2016**

Name of person conducting drill: Dustin Gill

Title of person conducting drill: Assistant Principal

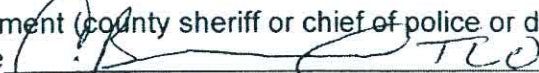
Signature of person conducting drill: **Dustin Gill**

Digitally signed by Dustin Gill
DN: cn=Dustin Gill, o=Everett High School, ou=Assistant
Principal, email=dustin.gill@lansingschools.net, c=US
Date: 2015.09.15 10:12:01 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title 

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

OCT 02 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 10/2/15 Time drill was held: 1:11 p.m. (pm/am)

Exact time required to evacuate/shelter/secure: 1:11 - 1:16 p.m.

Total Participants: CTE students, staff, Schmidt Community Center, etc. (not LPD)

Remarks:

PA system cannot be heard in the Schmidt Southside Community Center (office, Community Room, Game Room).

This report is for emergency drill # 2 for school year 2015-16.

Name of person conducting drill: Susan Land

Title of person conducting drill: Director, Student Services/PACE

Signature of person conducting drill: *Susan Land*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

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OCT 01 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lansing Stem Academy

Date of Drill: 10-1-15 Time drill was held: 1:27 (pm/am)

Exact time required to evacuate/shelter/secure: 6 Minutes

Total Participants: 600

Remarks:

student pull station 7 -

This report is for emergency drill # 4 for school year 15-16

Name of person conducting drill: LaMar Wikson

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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SEP 30 2015

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Lansing Stem Academy

Date of Drill: 9-30-15 Time drill was held: 2:17 (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 600

Remarks:

pulled station #3

This report is for emergency drill # 3 for school year 15/16

Name of person conducting drill: Lamar Wilson

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Lamar Wilson

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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SEP 29 2015
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PUBLIC SAFETY

LANSING SCHOOL DISTRICT
School Emergency Drills Documentation
Form

Type of Drill **FIRE**

Time of Drill **1:50 PM**

Name of Reporting School: Mt. Hope STEAM Magnet Elementary

Date of Drill: 9/29/15

Exact time required to evacuate/shelter/secure: 1 min. 30 sec.

Total Participants: 232

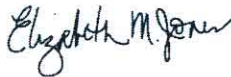
Remarks: All went well

This report is for emergency drill #2 _____ for school year: **2015-2016**

Name of person conducting drill: _____ Mrs. Elizabeth Jones

Title of person conducting drill: _____ Principal

Signature of person conducting drill:



Drill Was Coordinated With:

City Emergency Management Coordinator

Name & Title _____ **AND**

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title _____ **OR**

Fire (fire chief or designee)

Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT RECEIVED
School Emergency Drills
Documentation Form

SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: J.W. SEXTON HIGH SCHOOL

Date of Drill: SEPTEMBER 29, 2015

Time drill was held: 1:55

PM

Exact time required to evacuate/shelter/secure: 2 MINUTES AND 25 SECONDS

Total Participants: 7-12 GRADES

Remarks:

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: SANDRA NOECKER

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: *Sandra Noecker*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)



Standard Drill



Name of Reporting School: Gardner Academy

Date of Drill: 9-29-2015 Time drill was held: 9:30 AM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 742

Remarks:

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: Tracey Keyton

Title of person conducting drill: Assistant Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT
School Emergency Drills
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SEP 29 2015

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Lyons

Date of Drill: 9/29/15 Time drill was held: 9:30 AM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 295

Remarks:

This report is for emergency drill # Lock Down #1 for school year: **2015-2016**

Name of person conducting drill: Terry Baker/Grace Gonzales

Title of person conducting drill: Principal/custodian

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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FEB 19 2016

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: PATTENGILL

Date of Drill: 9/25/15 Time drill was held: 10:00 A.M. (pm/am)

Exact time required to evacuate/shelter/secure: 4 MIN. 30 SEC.

Total Participants: 545

Remarks:

This report is for emergency drill # 2 for school year 2015-16.

Name of person conducting drill: Tony Forsthofer

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

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Time of Drill

- | | | |
|---|--------------------------|--------------|
| <input type="checkbox"/> Fire Drill (5 required) | X | FEB 05 2016 |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> | Standard |
| X Lock Down/Shelter in Place Drill 3
(required) | <input type="checkbox"/> | Class Change |
| | <input type="checkbox"/> | Recess |
| | <input type="checkbox"/> | Other Events |

Name of Reporting School: Sheridan Road

Date of Drill: 9/22/15 Time drill was held: 1:20 P.M. (pm)

Exact time required to evacuate/shelter/secure: drill lasted 5 minutes

Total Participants: 315

Remarks:

This report is for emergency drill #2 for school year 2015-16.

Name of person conducting drill: Jessica Benavides

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills **RECEIVED** Documentation Form

FEB 05 2016

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Sheridan Road

Date of Drill: 9/16/15 Time drill was held: 1:11 P.M. (pm/am)

Exact time required to evacuate/shelter/secure: 70 seconds

Total Participants: 315

Remarks:

This report is for emergency drill #2 for school year 2015-16.

Name of person conducting drill: Jessica Benavides

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____