

LANSING SCHOOL DISTRICT
School Emergency Drills RECEIVED
Documentation Form FEB 23 2016

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill
DEPARTMENT OF PUBLIC SAFETY

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lansing STEM

Date of Drill: 2/19/16 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:09 pm

Total Participants: 530

Remarks:

This report is for emergency drill # 7 for school year 15/16

Name of person conducting drill: Jenna Wilson

Title of person conducting drill: Jenna Wilson

Signature of person conducting drill: Jenna Wilson

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT FEB 19 2016
School Emergency Drills
 Documentation Form DEPARTMENT OF PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lewton

Date of Drill: 2-19-16 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 5 min

Total Participants: 230

Remarks:

This report is for emergency drill # 5 for school year 15-16

Name of person conducting drill: Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT

School Emergency Drills

FEB 19 2016

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DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Waverly High - Special Ed

Date of Drill: 2/19/16 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:00

Total Participants: 6

Remarks:

This report is for emergency drill # 1 for school year 2015/16

Name of person conducting drill: Dorothy Anderson

Title of person conducting drill: Secretary

Signature of person conducting drill: D. Anderson

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
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FEB 13 2016

Type of Drill

DEPARTMENT OF
Time of Drill PUBLIC SAFETY

Tornado Drill (2 Required)

During Other Event:

Name of Reporting School: Fairview STEM

Date of Drill: 02/18/16 Time drill was held: 9:30 AM

Exact time required to evacuate/shelter/secure: Drill lasted 4 minutes

Total Participants: 215

Remarks:

Students did a wonderful job of getting to their safe spots and quietly wait for instructions.

This report is for emergency drill # 6 for school year: **2015-2016**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2016.02.18 10:13:10 -05'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT School Emergency Drills

DEPARTMENT OF
PUBLIC SAFETY

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Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lewton

Date of Drill: 2-13-16 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 12 min

Total Participants: 230

Remarks:

This report is for emergency drill # 3 for school year 2015-2016

Name of person conducting drill: Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
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FEB 11 2016

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

During Other Event

Name of Reporting School: Wexford Montessori Academy

Date of Drill: February 9, 2016 Time drill was held: 2:02 PM

Exact time required to evacuate/shelter/secure: 1 minute 20 seconds

Total Participants: 348

Remarks:

Regular drill.

This report is for emergency drill # 7 for school year: **2015-2016**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill: **Nancy Lubeski** Digitally signed by Nancy Lubeski
Date: 2016.02.11 00:25:59 -05'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

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FEB 10 2016

Type of Drill

Time of Drill DEPARTMENT OF
PUBLIC SAFETY

Fire Drill (5 Required)



Standard Drill



Name of Reporting School: Gardner

Date of Drill: 2-8-2016

Time drill was held: 3:24

PM



Exact time required to evacuate/shelter/secure: 1 minute 30 seconds

Total Participants: 769

Remarks:

This was not a scheduled fire drill. We will use this in place of drill #4 scheduled for May 20th.

This report is for emergency drill #4 for school year: **2015-2016**

Name of person conducting drill: Connie Nickson

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Lansing Police Department

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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LANSING SCHOOL DISTRICT
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FEB 03 2016

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Cumberland

Date of Drill: February 5, 2016 Time drill was held: 2:58 PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

Remarks:

Custodian left building as lock down was being announced. Front door was opened and principal had to run to custodial room to get tool to lock door
Substitute teacher did not have a key to lock classroom door.

This report is for emergency drill # 7 for school year: **2015-2016**

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Cumberland Principal

Signature of person conducting drill: Martha Rusesky

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

FEB 05 2016

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PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 2/4/16 Time drill was held: 9:30 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: 9:30 - 9:35 a.m.

Total Participants: CTE students, Adult Ed students, staff, Schmidt Community Center staff,
etc. (not LPD)

Remarks:

PA system cannot be heard in the Schmidt Southside Community Center Office

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Susan Land

Title of person conducting drill: Director, Student Services/PACE

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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FEB 20 2016

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- X Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- X Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Post Oak Academy

Date of Drill: 2/4/16 Time drill was held: 09:27:00-09:38:22 (pm/am)

Exact time required to evacuate/shelter/secure: 11 min 22 sec

Total Participants: 350

Remarks: Significant building wide improvement overall, shades pulled in one room, children visible in two rooms, three classroom doors not locked

This report is for emergency drill # 6 for school year 2015-16

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: Camela S. Diaz

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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FEB 10 2016

Type of Drill

Time of Drill

DEPARTMENT OF
PUBLIC SAFETY

Tornado Drill (2 Required)

During Other Event

Lock Down

3:05pm

Name of Reporting School: Attwood

Date of Drill: 2/3/16

Time drill was held: 3:05

PM
AM

Exact time required to evacuate/shelter/secure: 3:10

Total Participants: 289

Remarks:

Lights were out in the classrooms, doors locked and
green cards were visible in some classrooms.
* Need to work on cards

This report is for emergency drill # 10 for school year: **2015-2016**

Name of person conducting drill: Sharon Pease

Title of person conducting drill: Sharon Pease

Signature of person conducting drill: Sharon Pease

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
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Time of Drill

~~Tornado Drill (2 Required)~~

During Other Event

Lock Down

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MAR 18 2016

Name of Reporting School: _____

Attwood

DEPARTMENT OF
PUBLIC SAFETY

Date of Drill: _____

2-29-16

Time drill was held: _____

3:00

~~AM~~ PM

Exact time required to evacuate/shelter/secure: _____

30 minutes

Total Participants: _____

280

Remarks:

This report is for emergency drill # _____

8

for school year: 2015-2016

Name of person conducting drill: _____

Sharon Pease

Title of person conducting drill: _____

Principal

Signature of person conducting drill: _____

Sharon Pease

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

MAR 04 2016

School Emergency Drills

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- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lewton

Date of Drill: 2-29-16 Time drill was held: 3pm (am/pm)

Exact time required to evacuate/shelter/secure: 10 min

Total Participants: 260

Remarks:

This report is for emergency drill # 6 for school year 2015/16

Name of person conducting drill: Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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