

**LANSING SCHOOL DISTRICT**  
**School Emergency Drills**  
**Documentation Form**

**RECEIVED**  
APR 1 9 2016  
DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: March 30, 2016 Time drill was held: 2:05 PM

Exact time required to evacuate/shelter/secure: 1 minute 10 seconds

Total Participants: 328

Remarks:

Standard drill

This report is for emergency drill # 9 for school year: **2015-2016**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy Lubeski

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

**Please forward to the Department of Public Safety within 48 hrs. of occurrence**

# LANSING SCHOOL DISTRICT

## School Emergency Drills

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MAR 31 2016

#### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

#### DEPARTMENT OF PUBLIC SAFETY Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: STEM

Date of Drill: 3/30/16 Time drill was held: 2:52 (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes 2:57 pm

Total Participants: 530

Remarks:

Zone 4

This report is for emergency drill # 10 for school year 2015/2016.

Name of person conducting drill: Lamar Wilson

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# LANSING SCHOOL DISTRICT

## School Emergency Drills

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MAR 30 2016

DEPARTMENT OF  
PUBLIC SAFETY

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cavanaugh STEAM

Date of Drill: 3/30/16 Time drill was held: 1:51 (pm)

Exact time required to evacuate/shelter/secure: 0:3:27

Total Participants: ~240

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Angela Tarry

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_
- AND
- Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_
- OR
- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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MAR 28 2016

# LANSING SCHOOL DISTRICT

## School Emergency Drills

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Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Wainwright / SE Dept

Date of Drill: 3/24/16 Time drill was held: 4:07 (pm)

Exact time required to evacuate/shelter/secure: 1:37

Total Participants: 6

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 10 for school year 2015-16

Name of person conducting drill: W Andrew's

Title of person conducting drill: Secretary

Signature of person conducting drill: Wendy Andrews

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

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**LANSING SCHOOL DISTRICT**  
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MAR 24 2016

Type of Drill

Time of Drill

DEPARTMENT OF  
PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: North Elementary School

Date of Drill: March 24, 2016 Time drill was held: 9:41 AM

Exact time required to evacuate/shelter/secure: 3:50

Total Participants: 560

**Remarks:**

Drill went well. No concerns or issues to report.

This report is for emergency drill # 7 for school year: **2015-2016**

Name of person conducting drill: Ariel Rodriguez Pena and Heather Holsington

Title of person conducting drill: Principal and Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT

## School Emergency Drills

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 MAR 24 2016  
 DEPARTMENT OF  
 PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: EASTERN

Date of Drill: 3/24/16 Time drill was held: 9:25 (pm/am)

Exact time required to evacuate/shelter/secure: 8min

Total Participants: 1300

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 8 for school year 2015/2016

Name of person conducting drill: DUNNA POHL

Title of person conducting drill: Deann Pohl

Signature of person conducting drill: principal

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# LANSING SCHOOL DISTRICT

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MAR 24 2016

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF  
PUBLIC SAFETY

Name of Reporting School: Forest View Elementary

Date of Drill: 03/22/2016 Time drill was held: 2:38 PM

Exact time required to evacuate/shelter/secure: 1:11

Total Participants: 259

Remarks:

This report is for emergency drill # 9 for school year 2015/2016.

Name of person conducting drill: Emily Brown

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

**LANSING SCHOOL DISTRICT**  
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MAR 23 2016

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF  
PUBLIC SAFETY

Name of Reporting School: Forest View Elementary

Date of Drill: 03/22/2016 Time drill was held: 2:38 PM

Exact time required to evacuate/shelter/secure: 1:11

Total Participants: 259

Remarks:

This report is for emergency drill # 9 for school year 2015/2016.

Name of person conducting drill: Emily Brown

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



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MAR 21 2016

# LANSING SCHOOL DISTRICT School Emergency Drills

DEPARTMENT OF  
PUBLIC SAFETY

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Wannaught

Date of Drill: 3/21/16 Time drill was held: 3:27 (pm/am)

Exact time required to evacuate/shelter/secure: 44:30

Total Participants: 6

Remarks:

\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 6 for school year 2015-16

Name of person conducting drill: Wendy Anderson

Title of person conducting drill: Secretary

Signature of person conducting drill: Wendy Anderson

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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LANSING SCHOOL DISTRICT  
School Emergency Drills  
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3/21/2016

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire  
~~Tornado~~ Drill (2 Required)

During Other Event

Name of Reporting School: Lewton

Date of Drill: 3-18-16 Time drill was held: 1:45 AM P.M.

Exact time required to evacuate/shelter/secure: 8 mins

Total Participants: 230

Remarks:

This report is for emergency drill # 6 for school year: 2015-2016

Name of person conducting drill: T. Buffett

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title EPS

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LANSING SCHOOL DISTRICT  
School Emergency Drills  
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MAR 21 2016

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: PATTENGILL

Date of Drill: 3-18-16 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 10 MINUTES

Total Participants: 520

Remarks:

\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Tony Forsthoefel

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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MAR 21 2016  
DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Post Oak Academy

Date of Drill: 3/18/16 Time drill was held: 2:45:00-2:54:15 (pm/am)

Exact time required to evacuate/shelter/secure: 9 min 15 sec

Total Participants: 350

Remarks: There was confusion regarding whether doors should be open or closed; past practice was open while new emergency card says closed. One of our preschool groups had a great deal of trouble getting into the shelter-in-place position.

This report is for emergency drill # 7 for school year 2015-16.

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: Camela S. Diaz

Drill Was Coordinated With:

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



**LANSING SCHOOL DISTRICT**  
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Type of Drill

Tornado Drill (2 Required)

Time of Drill

During Other Event

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MAR 18 2016

DEPARTMENT OF  
PUBLIC SAFETY

Name of Reporting School: Attwood

Date of Drill: 3-17-16 Time drill was held: 3:00 ~~AM~~ PM

Exact time required to evacuate/shelter/secure: 4 1/2 mins.

Total Participants: 280

Remarks:

\_\_\_\_\_

\_\_\_\_\_

This report is for emergency drill # 6 for school year: 2015-2016

Name of person conducting drill: Sharon Pease

Title of person conducting drill: Principal

Signature of person conducting drill: Sharon Pease

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**LANSING SCHOOL DISTRICT**  
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MAR 16 2016

Type of Drill

Tornado Drill (2 Required)

Time of Drill

Standard Drill  
DEPARTMENT OF  
PUBLIC SAFETY

Name of Reporting School: Fairview STEM

Date of Drill: 3/16/16 Time drill was held: 1:01 PM

Exact time required to evacuate/shelter/secure: 1 minute 57 seconds

Total Participants: 225

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 7 for school year: **2015-2016**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal  
Date: 2016.03.16 13:09:33 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT

## School Emergency Drills Documentation Form

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MAR 15 2016

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 03/10/2016 Time drill was held: 9:52 AM

Exact time required to evacuate/shelter/secure: 1:56

Total Participants: 256

Remarks:

This report is for emergency drill # 8 for school year 2015/2016.

Name of person conducting drill: Emily Brown

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



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**LANSING SCHOOL DISTRICT**  
**School Emergency Drills**  
**Documentation Form**

MAR 11 2016

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: North Elementary School

Date of Drill: March 10, 2016 Time drill was held: 9:25 AM

Exact time required to evacuate/shelter/secure: 3 minutes to secure

Total Participants: 585

Remarks:

Drill went well. No concerns.

This report is for emergency drill # 6 for school year: 2015-2016

Name of person conducting drill: Heather Hoisington

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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LANSING SCHOOL DISTRICT MAR 11 2016

School Emergency Drills DEPARTMENT OF PUBLIC SAFETY Documentation Form

Type of Drill

- Fire Drill (5 required)
Tornado Drill (2 required)
Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
Class Change
Recess
Other Events

Name of Reporting School: Hill Center

Date of Drill: 3/10/16 Time drill was held: 9:02 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: 9:02 - 9:06 a.m.

Total Participants: CTE students, staff, Schmidt Community Center, etc. (not LPD)

Remarks:

PA system cannot be heard in the Schmidt Southside Community Center

This report is for emergency drill # 8 for school year 2015-16

Name of person conducting drill: Susan Land

Title of person conducting drill: Director, Student Services/PACE

Signature of person conducting drill: Susan Land

Drill Was Coordinated With:

City Emergency Management Coordinator Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title

OR

Fire (fire chief or designee) Name & Title

205

# LANSING SCHOOL DISTRICT RECEIVED

## School Emergency Drills

### Documentation Form

MAR 10 2016

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Willow Elementary School

Date of Drill: 3-10-16 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: immediately

Total Participants: ALL 202

Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 7 for school year 2015/2016

Name of person conducting drill: Latasha Potts

Title of person conducting drill: Secretary

Signature of person conducting drill: Latasha Potts

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

3/10/16  
cut

**LANSING SCHOOL DISTRICT RECEIVED**  
**School Emergency Drills**  
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Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill  
DEPARTMENT OF PUBLIC SAFETY

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cavanaugh STEAM

Date of Drill: 3/10/16 Time drill was held: 9:45 (pm/am)

Exact time required to evacuate/shelter/secure: 2:25

Total Participants: ~ 270


Remarks:

\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 6 for school year 2015-16

Name of person conducting drill: Angela Tarry

Title of person conducting drill: Angela Tarry

Signature of person conducting drill: 

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT

## School Emergency Drills

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#### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

#### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 03/10/2016 Time drill was held: 9:52 AM

Exact time required to evacuate/shelter/secure: 1:56

Total Participants: 256

Remarks:

This report is for emergency drill # 8 for school year 2015/2016.

Name of person conducting drill: Emily Brown

Title of person conducting drill: Principal

Signature of person conducting drill: Emily Brown

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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MAR 10 2016

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Averill Spanish Immersion

Date of Drill: 3/10/16 Time drill was held: 10:00 AM

Exact time required to evacuate/shelter/secure: 1.5

Total Participants: 330

Remarks:

This report is for emergency drill #2 for school year: **2015-2016**

Name of person conducting drill: Kyron Harvell

Title of person conducting drill: Principal

Signature of person conducting drill: Kyron Harvell

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**LANSING SCHOOL DISTRICT**  
**School Emergency Drills** **RECEIVED**  
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Type of Drill

DEPARTMENT OF  
Type of Drill  
PUBLIC SAFETY

- |   |                                                                                                        |   |                                                    |
|---|--------------------------------------------------------------------------------------------------------|---|----------------------------------------------------|
| X | Fire Drill (5 required)<br>Tornado Drill (2 required)<br>Lock Down/Shelter in Place Drill (3 required) | X | Standard<br>Class Change<br>Recess<br>Other Events |
|---|--------------------------------------------------------------------------------------------------------|---|----------------------------------------------------|

Name of Reporting School: Sheridan Road

Date of Drill: 3/9/16      Time drill was held: 2:01 P.M. (pm)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 315

Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # \_\_\_\_\_ for school year 2015-16

Name of person conducting drill: Jessica Benavides

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# LANSING SCHOOL DISTRICT

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MAR 10 2016

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Riddle

Date of Drill: 3/8/16 Time drill was held: 3:00 PM

Exact time required to evacuate/shelter/secure: shelter/1 min 45 sec

Total Participants: 250

Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 5 for school year: **2015-2016**

Name of person conducting drill: Marilyn Earley

Title of person conducting drill: Principal

Signature of person conducting drill: Marilyn Earley

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT

## School Emergency Drills

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MAR 09 2016

Type of Drill

DEPARTMENT OF  
PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill



Name of Reporting School: Gardner Academy

Date of Drill: 3-7-2016 Time drill was held: 9:30 AM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 742

Remarks:

---

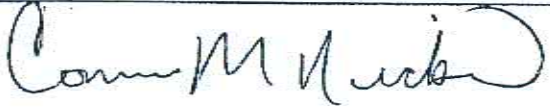
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This report is for emergency drill #6 for school year: **2015-2016**

Name of person conducting drill: Connie Nickson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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MAR 15 2016

DEPARTMENT OF  
PUBLIC SAFETY  
Time of Drill

Type of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: March 7, 2016 Time drill was held: 8:55 AM

Exact time required to evacuate/shelter/secure: 1 minute 58 seconds

Total Participants: 355

Remarks:

Standard drill.

This report is for emergency drill # 8 for school year: **2015-2016**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Nancy Lubeski

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

**Please forward to the Department of Public Safety within 48 hrs. of occurrence**

# LANSING SCHOOL DISTRICT

## School Emergency Drills

### Documentation Form

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MAR 16 2016

Type of Drill

Time of Drill

DEPARTMENT OF  
PUBLIC SAFETY

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: March 7, 2016 Time drill was held: 8:55 AM

Exact time required to evacuate/shelter/secure: 1 minute 58 seconds

Total Participants: 355

Remarks:

Standard drill.

This report is for emergency drill # 8 for school year: **2015-2016**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Nancy Lubeski

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT

## School Emergency Drills

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DEPARTMENT OF  
PUBLIC SAFETY

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: EASTERN HIGH SCHOOL

Date of Drill: 3-4-16 Time drill was held: 2:59 (pmam)

Exact time required to evacuate/shelter/secure: 4 MIN

Total Participants: 1308

Remarks: DRILL FROM DEC-3 / RESCHEDULE FOR TODAY

DRILL #6

This report is for emergency drill # 6 for school year 2015/2016

Name of person conducting drill: Michel McDonald

Title of person conducting drill: Teacher in Charge

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT School Emergency Drills

MAR 07 2016

Documentation Form

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park Elem.

Date of Drill: 03-04-16 Time drill was held: 8:57 (pm/am)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 321 students + 29 staff = 350 total

Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 6 for school year 2015-2016

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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# LANSING SCHOOL DISTRICT School Emergency Drills

MAR 07 2016

Documentation Form

DEPARTMENT OF  
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

(Library)

Name of Reporting School: Lewton

Date of Drill: 3-4-16 Time drill was held: 2:10 (pm/am)

Exact time required to evacuate/shelter/secure: 10 min

Total Participants: 260

Remarks:

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**LANSING SCHOOL DISTRICT**  
**School Emergency Drills**

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Documentation Form

MAR 01 2016

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF  
PUBLIC SAFETY

Name of Reporting School: Cumberland

Date of Drill: Thurs. 3/3 Time drill was held: 1:35 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min 30 sec.

Total Participants: 370

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Rusesky

Drill was coordinated with:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**LANSING SCHOOL DISTRICT**  
**School Emergency Drills**  
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Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

MAR 03 2016  
Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: STEM

Date of Drill: 3-3-16 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:05

Total Participants: 530

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 8 for school year 15/16

Name of person conducting drill: E. Beal

Title of person conducting drill: E. Beal

Signature of person conducting drill: E. Beal

Drill Was Coordinated With:

City Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

2039 *on + to P. H. D. ... 3/2/16*