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LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

JUN 20 2016

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: PATTENGILL

Date of Drill: 4/15/16 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 9 minutes 40 seconds

Total Participants: 525

Remarks:
We had one student arrive late to school & was able to enter the building. We had substitute custodial staff today and the front door was not locked.

This report is for emergency drill # 9 for school year 2015-16

Name of person conducting drill: Tony Forsthoefel

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT
School Emergency Drills **RECEIVED**
Documentation Form **MAY 10 2016**

Type of Drill

DEPARTMENT OF
PUBLIC SAFETY

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Riddle

Date of Drill: 4/12/16 Time drill was held: 9:00 AM

Exact time required to evacuate/shelter/secure: evacuate: 1 min. 50 sec

Total Participants: 250

Remarks:

This report is for emergency drill # 3 for school year: **2015-2016**

Name of person conducting drill: Marilyn Earley

Title of person conducting drill: Principal

Signature of person conducting drill: Marilyn Earley

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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MAY 09 2016

Type of Drill

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Post Oak Academy

Date of Drill: 4/12/16 Time drill was held: 1:30:00-1:31:20 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 20 sec

Total Participants: 349

Remarks: Drill ran smoothly.

This report is for emergency drill # 8 for school year 2015-16

Name of person conducting drill: Ann Jones

Title of person conducting drill: IB Coordinator

Signature of person conducting drill: *Ann Jones*

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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DEPARTMENT OF PUBLIC SAFETY

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Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Beekman Center

Date of Drill: 4/22/16 Time drill was held: 11:00 AM

Exact time required to evacuate/shelter/secure: 5:00

Total Participants: 240 staff/students

Remarks:

Some students would not stay in the classrooms

This report is for emergency drill # 3 for school year: **2015-2016**

Name of person conducting drill: Lori Abbott-Smith

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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MAY 09 2016

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Post Oak Academy

Date of Drill: 4/25/16 Time drill was held: 2:05:25-2:17:47 (pm/am)

Exact time required to evacuate/shelter/secure: 12 min 22 sec

Total Participants: 330

Remarks: Students could be seen through the window in one classroom, one teacher was 'caught' going to put the green card in the window, one door was unlocked (sub)

This report is for emergency drill # 9 for school year 2015-16.

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: Camela S. Diaz

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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MAY 02 2016

Type of Drill

Time of Drill DEPARTMENT OF
PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: April 28, 2016 Time drill was held: 3:34 PM

Exact time required to evacuate/shelter/secure: 1 minute 34 seconds

Total Participants: 353

Remarks:

Standard tornado drill

This report is for emergency drill # 9 for school year: **2015-2016**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy Lubeski

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence