

LANSING SCHOOL DISTRICT RECEIVED
School Emergency Drills
Documentation Form
2016-2017

MAR 06 2017
DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Lansing STEM/Rich Academy

Date of Drill: March 3, 2017 Time drill was held: 3:10 PM

Exact time required to evacuate/shelter/secure: 4 minutes and 24 seconds

Total Participants: 535

Remarks:

This report is for emergency drill # 8 for school year: **2016-2017**

Name of person conducting drill: LaMar Wilson

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: **LaMar Wilson** Digitally signed by LaMar Wilson
DN: cn=LaMar Wilson, o=Lansing STEM/Rich Academy,
ou, email=lamar.wilson2@lansingschools.net, c=US
Date: 2016.10.03 16:06:28 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title x _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

RECEIVED

MAR 03 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Lewton

Date of Drill: 03-3-17 Time drill was held: 1:45 PM

Exact time required to evacuate/shelter/secure: 4 min & 30 seconds

Total Participants: 200

Remarks:

2 classes no green card

This report is for emergency drill # 5 for school year: **2016-2017**

Name of person conducting drill: Dr. Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: **Dr. Tom Buffett**

Digitally signed by Dr. Tom Buffett
DN: cn=Dr. Tom Buffett, o=Lewton Elementary,
ou=Principal, email=tom.buffett@lansingschools.net, c=US
Date: 2016.10.11 14:45:41 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

RECEIVED

MAR 07 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Fairview STEM Magnet Elementary School

Date of Drill: 03/07/17 Time drill was held: 1:22 PM

Exact time required to evacuate/shelter/secure: 2 minutes 20 seconds

Total Participants: 225

Remarks:

This report is for emergency drill #6 for school year: **2016-2017**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2017.03.07 13:31:02 -05'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
Emergency Drills
Documentation Form

RECEIVED

MAR 13 2017

2016-2017

Type of Drill

DEPARTMENT OF
Time PUBLIC SAFETY

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: Gardner

Date of Drill: 3-10-17 Time drill was held: 2:15 PM

Exact time required to evacuate/shelter/secure: _____


Total Participants: 550+

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Priscilla Ellis

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

2016-2017

RECEIVED

MAR 13 2017

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Averill

Date of Drill: 3/10/17 Time drill was held: 10:00 AM

Exact time required to evacuate/shelter/secure: 3.0min

Total Participants: 350

Remarks:

This report is for emergency drill # 2 for school year: **2016-2017**

Name of person conducting drill: Kyron Harvell

Title of person conducting drill: Principal

Signature of person conducting drill: Kyron Harvell

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

RECEIVED

2016-2017

MAR 29 2017

Type of Drill

Time of Day DEPARTMENT OF
PUBLIC SAFETY

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: March 10, 2017 Time drill was held: 10:31 AM

Exact time required to evacuate/shelter/secure: 1 minutes 16 seconds

Total Participants: 315

Remarks:

Standard drill

This report is for emergency drill #8 for school year: **2016-2017**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill:



Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

FAXED **RECEIVED**
~~3/13/17~~ MAR 17 2017

LANSING SCHOOL DISTRICT DEPARTMENT OF PUBLIC SAFETY
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Woodcreek Aca. Center.

Date of Drill: MARCH 13, 2017 Time drill was held: 3:53 (pm/am)

Exact time required to evacuate/shelter/secure: 3:57.

Total Participants: 25.

Remarks: Students and staff will have recap training in procedure.

This report is for emergency drill # _____ for school year _____

Name of person conducting drill: K. Bisbee / B. Williams

Title of person conducting drill: SSS / Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills Documentation Form

RECEIVED

MAR 15 2017

Type of Drill

Tornado Drill (2 Required)

Time of Drill

DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Name of Reporting School: Cumberland

Date of Drill: March 15, 2017 Time drill was held: 2:50 PM

Exact time required to evacuate/shelter/secure: 1.5 minutes

Total Participants: 210

Remarks:

Students were very quiet and proceeded to their safety location quickly.

This report is for emergency drill # 7 for school year: ~~2015-2016~~ 2016-17

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Cumberland Principal

Signature of person conducting drill: Martha Rusesky

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



RECEIVED

LANSING SCHOOL DISTRICT

MAR 20 2017

Emergency Drills Documentation Form

DEPARTMENT OF
PUBLIC SAFETY

2016-2017

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Forest View Elementary School

Date of Drill: 03/16/2017 Time drill was held: 2:30 PM

Exact time required to evacuate/shelter/secure: 1:20


Total Participants: 240

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Emily Brown

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT**Emergency Drills
Documentation Form****RECEIVED**

2016-2017

Type of Drill

Tornado Drill (2 Required)

MAR 20 2017
Time of DrillStandard Drill
DEPARTMENT OF
PUBLIC SAFETYName of Reporting School: RiddleDate of Drill: 03/16/17 Time drill was held: 2:30 PMExact time required to evacuate/shelter/secure: 2min 53secTotal Participants: 270Remarks:

This report is for emergency drill #6 for school year: **2016-2017**Name of person conducting drill: Nicole BeardTitle of person conducting drill: Nicole BeardSignature of person conducting drill: Nicole P. BeardDrill Was Coordinated With:

-
- City Emergency Management Coordinator
-
- Name & Title _____

AND

-
- Law Enforcement (county sheriff or chief of police or designee or MSP)
-
- Name & Title _____

OR

-
- Fire (fire chief or designee)
-
- Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills RECEIVED
Documentation Form MAR 17 2017
2016-2017

Type of Drill

DEPARTMENT OF
~~Time of Drill~~ SAFETY

Fire Drill (5 Required)

During Other Event

Name of Reporting School: Wainwright

Date of Drill: 3/17/2017 Time drill was held: 10:00 AM

Exact time required to evacuate/shelter/secure: 1 minute 13 seconds

Total Participants: 10

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Nancy Zamiara and Michelle Miller

Title of person conducting drill: Secretaries

Signature of person conducting drill: Nancy Zamiara

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

RECEIVED
MAR 27 2017
DEPARTMENT OF
PUBLIC SAFETY

2016-2017

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Gier Park Elementary

Date of Drill: 03-22-2017 Time drill was held: 1:24 PM

Exact time required to evacuate/shelter/secure: _____

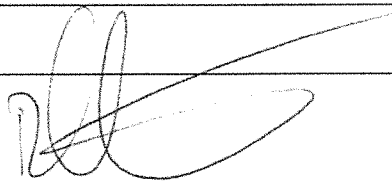
Total Participants: 340 students + 44 adults = 384 total

Remarks:

This report is for emergency drill # 4 for school year: **2016-2017**

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

2016-2017

RECEIVED

MAR 27 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: Fairview STEM

Date of Drill: Thursday, March 23, 2017 Time drill was held: 10:27 AM

Exact time required to evacuate/shelter/secure: 1 minute 20 seconds

Total Participants: 160

Remarks:

There was a special event taking place in the art room and spring pictures were going on.

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2017.03.23 10:36:12 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills Documentation Form

2016-2017

RECEIVED

MAY 16 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: North Elementary

Date of Drill: 3/23/2017 Time drill was held: 9:20 AM

Exact time required to evacuate/shelter/secure: 2:07

Total Participants: 603

Remarks:

No problems noted. Remind teachers to close classroom doors for next drill.

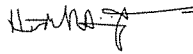
(Missed report for March 2017 drill.)

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Ariel Rodriguez Pena and Heather Hoisington

Title of person conducting drill: Principal and Assistant Principal

Signature of person conducting drill:



Digitally signed by Heather Hoisington
Date: 2017.05.11 10:48:21 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT RECEIVED

Emergency Drills Documentation Form

MAR 27 2017

DEPARTMENT OF
PUBLIC SAFETY

2016-2017

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Eastern High School

Date of Drill: 3/23/17 Time drill was held: 2:18 PM

Exact time required to evacuate/shelter/secure: 8 min

Total Participants: 1300

Remarks:

-Social room did not have a map.

This report is for emergency drill #8 for school year: 2016-2017

Name of person conducting drill: Donna Pohl *Donna Pohl* 3/23/17

Title of person conducting drill: Principal

Signature of person conducting drill: *Donna Pohl*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

RECEIVED

LANSING SCHOOL DISTRICT

MAR 27 2017

Emergency Drills Documentation Form

DEPARTMENT OF PUBLIC SAFETY

2016-2017

Type of Drill

Time of Drill

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: Beekman #2 Shelter

Date of Drill: 3/24/17 Time drill was held: 11:05 AM

Exact time required to evacuate/shelter/secure: 11:15 AM

Total Participants: All

Remarks: Standard

This report is for emergency drill # 8 for school year: 2016-2017

Name of person conducting drill: Rob Ellis

Title of person conducting drill: Asst. Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title

OR

Fire (fire chief or designee) Name & Title

Please forward to the Department of Public Safety within 48 hrs. of occurrence

RECEIVED
LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form
2016-2017

MAR 28 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: MT HOPE STEAM MAGNET

Date of Drill: 03/24/2017 Time drill was held: 2:30 PM

Exact time required to evacuate/shelter/secure: 1Min 30 Sec.

Total Participants: 246

Remarks:

All Went Well - Students who were outside for recess were summoned into the school and assumed the safe position.

This report is for emergency drill # 8 for school year: **2016-2017**

Name of person conducting drill: Elizabeth M. Jones

Title of person conducting drill: Principal

Signature of person conducting drill: **Elizabeth M. Jones**

Digitally signed by Elizabeth M. Jones
DN: cn=Elizabeth M. Jones, o=Mt. Hope STEAM, ou=Principal,
email=elizabeth.jones@lansingschools.net, c=US
Date: 2017.03.24 16:56:01 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

2016-2017

RECEIVED

MAR 28 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

During Class Change

Name of Reporting School: MT HOPE STEAM MAGNET

Date of Drill: 03/24/2017 Time drill was held: 2:17 PM

Exact time required to evacuate/shelter/secure: 13 min's

Total Participants: 246

Remarks:

Alarm was pulled in 6th grade wing.

This report is for emergency drill # 9 for school year: **2016-2017**

Name of person conducting drill: Mrs. Jones

Title of person conducting drill: Mrs. Jones, Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title

OR

Fire (fire chief or designee)
Name & Title

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drill RECEIVED
Documentation Form

MAR 29 2017

2016-2017

Type of Drill

DEPARTMENT OF
PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: March 28, 2017

Time drill was held: 1:50

PM

Exact time required to evacuate/shelter/secure: 2 minutes 7 seconds

Total Participants: 368

Remarks:

Standard drill

This report is for emergency drill # 9 for school year: **2016-2017**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill:

Nancy Lubeski

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills

RECEIVED

Documentation Form

MAR 29 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Hill Center

Date of Drill: 03/29/2017 Time drill was held: 1:35 PM

Exact time required to evacuate/shelter/secure: 8 minutes

Total Participants: 50

Remarks:

This report is for emergency drill # 2 Tornado Drill for school year: **2016-2017**

Name of person conducting drill: Joan Sawyer

Title of person conducting drill: Director of Technology

Signature of person conducting drill: **Joan Sawyer**

Digitally signed by Joan Sawyer
DN: cn=Joan Sawyer, o=Lansing School District, ou=Director of
Technology, email=joan.sawyer@lansingschools.net, c=US
Date: 2016.11.10 13:24:11 -0500

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT
Emergency Drills RECEIVED
Documentation Form

2016-2017

MAR 29 2017

Type of Drill

DEPARTMENT OF
PUBLIC SAFETY

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Eastern High School

Date of Drill: 3/29/17 Time drill was held: 2:25 PM

Exact time required to evacuate/shelter/secure: 5 minutes


Total Participants: 1300

Remarks:
end of the day.

This report is for emergency drill #9 for school year: **2016-2017**

Name of person conducting drill: Donna Pohl

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
Emergency Drills RECEIVED
Documentation Form APR 11 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY
Time of Drill

Type of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Cavanaugh STEAM

Date of Drill: 3/30/2017 Time drill was held: 3:13 PM

Exact time required to evacuate/shelter/secure: 2 minutes 50 seconds

Total Participants: 280

Remarks:

This report is for emergency drill # _____ for school year: **2016-2017**

Name of person conducting drill: Angela Jackson

Title of person conducting drill: Principal

Signature of person conducting drill: Angela K-T Jackson

Digitally signed by Angela K-T Jackson
DN: cn=Angela K-T Jackson, o=Lansing School District, ou=Cavanaugh
STEAM, email=angela.tarry@lansingschools.net, c=US
Date: 2017.03.30 16:51:07 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence