General Education Elementary Overload
2023-2024 School Year
1st Semester (Deadline February 12, 2024)

Teacher Name (Print): _____ Employee ID#: _____

School: _____ Grade(s):_____ Principal's Signature: _____

Date	Column I	Column II	Column III	Total Count	Class max	Overload
*October 9			x 2=____			
October 16			x 2=____			
October 23			____ x 2=____			
October 30			____ x 2=____			
November 6			____ x 2=____			
November 13			____ x 2=____			
November 20			____ x 2=____			
November 27			____ x 2=____			
December 4			____ x 2=____			
December 11			____ x 2=____			
December 18			____ x 2=____			
January 8			____ x 2=____			
January 16			____ x 2=____			
Total			____ x 2=____			

Total Overload	
/ 13	
x 19 weeks	
x $22.68	

Directions: (Students can only be counted in **one** column; NO EXCEPTIONS!)

Column I: The number of students enrolled in the classroom for the full day (include SE students in the class more than 2:45 min, exclude SCI, SXI, and AI).

Column II: The number of SCI, SXI, and AI students enrolled in the classroom less than 2:45 min (these students count as 1).

Column III: The number of SCI, SXI, and AI students enrolled in the classroom more than 2:45 min (these students count as 2).

*If overload exists on this date, payment will be made for first weeks of 1st semester.

Account Number	
Finance Approval	
HR Approval	