

LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

2016-2017

RECEIVED

FEB 02 2017

Type of Drill

DEPARTMENT OF
PUBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Lyons

Date of Drill: 2-1-17 Time drill was held: 2:00 PM

Exact time required to evacuate/shelter/secure: 1 minute


Total Participants: 320

Remarks:

This report is for emergency drill # 2 for school year: **2016-2017**

Name of person conducting drill: Terry Baker

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form **RECEIVED**

2016-2017

Type of Drill

Fire Drill (5 Required)

FEB 16 2017
Time of Drill
DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Name of Reporting School: Wexford Montessori Academy

Date of Drill: February 1, 2107 Time drill was held: 3:45 PM

Exact time required to evacuate/shelter/secure: 1 minute 42 seconds

Total Participants: 359

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Nancy Lubeski

Title of person conducting drill: Principal

Signature of person conducting drill: *Nancy Lubeski*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
 FEB 09 2017
School Emergency Drills
 DEPARTMENT OF PUBLIC SAFETY
Documentation

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Woodcreek Sch. Center -

Date of Drill: 2/16/17 Time drill was held: 3:45 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: Schoolwide.

Remarks: _____

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Carla Walker.

Title of person conducting drill: Custodian

Signature of person conducting drill: Carla H. Walker

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title Tommie

LANSING SCHOOL DISTRICT
School Emergency Drills RECEIVED

Documentation Form

FEB 17 2017

2016-2017

Type of Drill

DEPARTMENT OF
~~TIRE~~ PUBLIC SAFETY

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Willow Elementary School

Date of Drill: 02/13/17 Time drill was held: 2:00 PM

Exact time required to evacuate/shelter/secure: Immediately

Total Participants: all students 210

Remarks:

This report is for emergency drill # 2 for school year: **2016-2017**

Name of person conducting drill: Steven Lonzo/Latasha Potts

Title of person conducting drill: Principal/Secretary

Signature of person conducting drill: **Latasha Potts** Digitally signed by Latasha Potts
Date: 2016.10.19 10:45:37 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



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2016-2017

FEB 22 2017

Type of Drill

Time of Drill

DEPARTMENT OF
PUBLIC SAFETY

Lockdown Drill (3 Required)

During Other Event

Name of Reporting School: Riddle

Date of Drill: 2/13/17 Time drill was held: 1:30 PM

Exact time required to evacuate/shelter/secure: until cleared by District

Total Participants: 235

Remarks:

This was a real lock down with restricted access.

This report is for emergency drill # _____ for school year: **2016-2017**

Name of person conducting drill: Nicole Beard

Title of person conducting drill: Principal

Signature of person conducting drill: *Nicole R. Beard*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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FEB 16 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY
Time of Drill

Type of Drill

Lockdown Drill (3 Required)

During Other Event

Name of Reporting School: North Elementary

Date of Drill: 2-15-17 Time drill was held: 1:50 PM

Exact time required to evacuate/shelter/secure: 1:48

Total Participants: 597

Remarks:

No problems noted.

This report is for emergency drill #6 for school year: **2016-2017**

Name of person conducting drill: Ariel Rodriguez Pena and Heather Hoisington

Title of person conducting drill: Principal and Assistant Principal

Signature of person conducting drill: *Heather R Hoisington*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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Type of Drill

Lockdown Drill (3 Required)

FEB 27 2017
Time of Drill

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Lansing STEM/Rich Academy

Date of Drill: February 16, 2017 Time drill was held: 3:10 PM

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 535

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: LaMar Wilson

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: **LaMar Wilson**

Digitally signed by LaMar Wilson
DN: cn=LaMar Wilson, o=Lansing STEM/Rich Academy,
ou, email=lamar.wilson2@lansingschools.net, c=US
Date: 2016.10.03 16:06:28 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title X _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



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FEB 22 2017

2016-2017

**DEPARTMENT OF
PUBLIC SAFETY
Time of Drill**

Type of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: J. W. Sexton High School

Date of Drill: 2/22/17 Time drill was held: 2:21 PM

Exact time required to evacuate/shelter/secure: 18 min 6 seconds

Total Participants: 808

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Daniel Boggan

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

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FEB 22 2017

Type of Drill

DEPARTMENT OF
Time of Drill PUBLIC SAFETY

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Lewton

Date of Drill: 02-22-17 Time drill was held: 3:00 PM

Exact time required to evacuate/shelter/secure: 2min and 30 sec.

Total Participants: 200

Remarks:

Students did GREAT, quick and orderly. Staff- do not need to lock door on exit

This report is for emergency drill #4 for school year: **2016-2017**

Name of person conducting drill: Dr. Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: **Dr. Tom Buffett**

Digitally signed by Dr. Tom Buffett
DN: cn=Dr. Tom Buffett, o=Lewton Elementary,
ou=Principal, email=tom.buffett@lansingschools.net, c=US
Date: 2016.10.11 14:45:41 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

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FEB 22 2017

LANSING SCHOOL DISTRICT DEPARTMENT OF PUBLIC SAFETY
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Woodcreek Park Center

Date of Drill: 2/22/14 Time drill was held: 3:02-3:04 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 400

Remarks: _____

This report is for emergency drill # _____ for school year 2016-17

Name of person conducting drill: K. Busber / Carla R. Walker

Title of person conducting drill: SSS / custodian

Signature of person conducting drill: K. Busber / Carla R. Walker

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Marcie

LANSING SCHOOL DISTRICT

School Emergency Drills

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2016-2017

FEB 24 2017

Type of Drill

Tornado Drill (2 Required)

DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Time of Drill

Name of Reporting School: Lewton

Date of Drill: 02-23-17 Time drill was held: 3:32 PM

Exact time required to evacuate/shelter/secure: 3 min

Total Participants: 200

Remarks:

Great Job!!!

This report is for emergency drill # 6 for school year: **2016-2017**

Name of person conducting drill: Dr. Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: **Dr. Tom Buffett**

Digitally signed by Dr. Tom Buffett
DN: cn=Dr. Tom Buffett, o=Lewton Elementary,
ou=Principal, email=tom.buffett@lansingschools.net, c=US
Date: 2016.10.11 14:45:41 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence