

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Fairview

Date of Drill: 04/23/15

Time drill was held: 9:00 am

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 212

Remarks:

This report is for emergency drill # 9 for school year 2014-2015

Name of person conducting drill: Richard Gutierrez

Title of person conducting drill: Teacher in Charge

Signature of person conducting drill:



Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2021

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Willow Elementary

Date of Drill: 4-30-15 Time drill was held: 10:40 (pm/am)

Exact time required to evacuate/shelter/secure: 10 minutes

Total Participants: 285

Remarks:

This report is for emergency drill # 8 for school year 2014/2015.

Name of person conducting drill: Steven Lonzo / Latasha Potts

Title of person conducting drill: Principal / Secretary

Signature of person conducting drill: Latasha Potts

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park

Date of Drill: 04-30-15 Time drill was held: 8:52 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 315 students + 26 staff

Remarks:

This report is for emergency drill # 8 for school year 2014-2015.

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Unscheduled Drill

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gardner Academy

Date of Drill: 4-28-15 Time drill was held: 2:23 (pm/am)

Exact time required to evacuate/shelter/secure: 1 1/2 minutes

Total Participants: 764

Remarks:

Alarm pulled in E-59. Mrs Ringle contacted fire department to tell them not to come

This report is for emergency drill # Use for drill 5 for school year 2014 - 2015.

Name of person conducting drill: Connie Nielson

Title of person conducting drill: Principal

Signature of person conducting drill: Connie M Nielson

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 04/27/15 Time drill was held: 2:09 p.m.

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 205

Remarks: Lock Down – Internal Threat

This report is for emergency drill # 6 (RESCHEDULED) for school year 2014/2015.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: _____



Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Beekman

Date of Drill: 4/27/15 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30 minutes/seconds

Total Participants: 20 (staff/students)

Remarks: doors left open

This report is for emergency drill # 4 for school year 2014-2015

Name of person conducting drill: Lori Abbott Smith

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 04/24/15 Time drill was held: 1:02 p.m.

Exact time required to evacuate/shelter/secure: 1 minute 15 seconds

Total Participants: 185

Remarks: Standard Fire Drill

This report is for emergency drill # 10 for school year 2014/2015.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: _____



Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hill Center

Date of Drill: 4/24/15 Time drill was held: 1:38 (pm/am)

Exact time required to evacuate/shelter/secure: 1:38 - 1:42 p.m.

Total Participants: CTE students, staff, Schmidt Community Center, etc.
(not LPD)

Remarks: _____

This report is for emergency drill # 9 for school year 2014-15.

Name of person conducting drill: Susan Land/ Brenda Foster

Title of person conducting drill: Director, Student Services / PACE

Signature of person conducting drill: Susan Land

Drill Was Coordinated with:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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PUBLIC SAFETY

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Pattengill

Date of Drill: 4/23/15 Time drill was held: 11:25 (pm/am)

Exact time required to evacuate/shelter/secure: 15 min

Total Participants: 525

Remarks:

DRILL WENT AS ANTICIPATED.

This report is for emergency drill # 1 for school year 2014-15

Name of person conducting drill: Tony Forsthoefel

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gier Park Elem.

Date of Drill: 04-22-15 Time drill was held: 8:42 a.m. (pm/am)

Exact time required to evacuate/shelter/secure: 1:24:72

Total Participants: 312 students + 24 staff

Remarks:

This report is for emergency drill # 7 for school year 2014-2015.

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title Mary Beck, Custodian, called the fire drill in

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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Forest View Elementary

Date of Drill: 04/16/15 Time drill was held: 2:03 p.m.

Exact time required to evacuate/shelter/secure: 1 minute 15 seconds

Total Participants: 230

Remarks: Standard Tornado Drill

This report is for emergency drill # 9 for school year 2014/2015.

Name of person conducting drill: Emily Wahl

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With: STATE OF MICHIGAN

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
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- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Attwood

Date of Drill: 4/1/15 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:06pm

Total Participants: All

Remarks:

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Becky Acheson Kelly Davis

Title of person conducting drill: Math Specialist Secretary

Signature of person conducting drill: Becky Acheson Kelly J Davis

Drill Was Coordinated With: Per Mrs. Pease

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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DEPARTMENT OF PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Fairview STEM Elementary School

Date of Drill: 04-01-15 Time drill was held: 12:55 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 213

Remarks:

This report is for emergency drill # 8 for school year 2014-2015
Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill:

Janice Marchal

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Elementary

Date of Drill: 4/20/15 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: —

Total Participants: 500

Remarks:

This report is for emergency drill # 2 (lockdown) for school year 2014-15.

Name of person conducting drill: Ariel Rodriguez Pena

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Ariel Rodriguez Pena

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Willow Elementary

Date of Drill: 4-17-15 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: Immediately

Total Participants: 284

Remarks:

This report is for emergency drill # 2 (lockdown) for school year 2014/2015.

Name of person conducting drill: Steven Lanza / Natasha Potts

Title of person conducting drill: Principal / Secretary

Signature of person conducting drill: Natasha Potts

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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1029/2039

LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Averill

Date of Drill: 4/17/15 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1.5

Total Participants: 320

Remarks:

This report is for emergency drill # 5 for school year 2014-2015.

Name of person conducting drill: _____

Title of person conducting drill: _____

Signature of person conducting drill: _____

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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APR 21 2015

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: **Mt. Hope STEAM Magnet Elementary**

Date of Drill: **04/17/15** Time drill was held: **1:26 (pm)**

Exact time required to evacuate/shelter/secure: **2 min. 44sec.**

Total Participants: **school-wide**

Remarks: **all went well**

This report is for emergency drill **# 2** for school year **2014-15**

Name of person conducting drill: **Elizabeth Jones**

Title of person conducting drill: **Principal**

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Fairview

Date of Drill: 4-16-15 Time drill was held: 2:03 pm

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 213

Remarks:

This report is for emergency drill # _____ City-wide
drill for school year 2014-2015

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Janice Marchal

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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DEPARTMENT OF
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LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2039

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Willow Elementary

Date of Drill: 4-16-15 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: Immediately

Total Participants: 300

Remarks:

This report is for emergency drill # _____ for school year 2014/2015

Name of person conducting drill: Steven Lonzo / Latasha Potts

Title of person conducting drill: Principal / Secretary

Signature of person conducting drill: Latasha Potts

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Post Oak Academy

Date of Drill: 4/16/15 Time drill was held: 2:15:00 pm (pm/am)

Exact time required to evacuate/shelter/secure: 12 min

Total Participants: 400

Remarks: There were 7 classrooms where teachers had not placed either the red or green cards in their exterior windows. There were also four classrooms with the shades closed. One classroom was unlocked. Although there was a sub in the classroom, she had been notified of the drill and she was provided with a key to lock the door but for some reason did not do so. One child was visible from the interior doorway.

This report is for emergency drill # 9 for school year 2014-15.

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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LANSING SCHOOL DISTRICT
School Emergency Drills
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Name of Reporting School: Cumberland

Date of Drill: April 16 Time drill was held: 11:30 (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 360

Remarks:

This report is for emergency drill # 9 for school year 2014-15

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Rusesky

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Name of Reporting School: Cumberland

Date of Drill: April 16 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate shelter secure: 4 minutes

Total Participants: 360

Remarks: Statewide severe weather drill

This report is for emergency drill # extra for school year _____

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Rusesky

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Elementary

Date of Drill: 4/26/15 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: —

Total Participants: 560

Remarks:

This report is for emergency drill # ~~#~~ ①^{Shelter} for school year 2014-15.

Name of person conducting drill: Ariel Rodriguez Pena

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Ariel Rodriguez Pena

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT School Emergency Drills Documentation Form

Name of Reporting School: Lyons
~~Cumberland~~

Date of Drill: 4-16-15 Time drill was held: 2:00 PM (pm/am)

Exact time required to evacuate/shelter/secure: 25 seconds

Total Participants: 340

Remarks:

This report is for emergency drill # Shelter Drill for school year 2015-16

Name of person conducting drill: TR

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Please forward to the Department of Public Safety within 48 hrs. of occurrence

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Boys and Girls

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Stem

Date of Drill: 4-15-14 Time drill was held: 8:50 (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 603

Remarks:
~~Alshon #7 pulled by a student as school was starting~~
~~the station is not resetting & FD is here trying~~
~~to help reset - station 1.5 was also pulled.~~
 Kids brought back in @ 9:30 am

This report is for emergency drill # 11 for school year 14/15

Name of person conducting drill: pulled by student

Title of person conducting drill: _____

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

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DEPARTMENT OF
 PUBLIC SAFETY

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Attwood

Date of Drill: 4/14/15 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 5 mins 2:50 done

Total Participants: All

Remarks:

This report is for emergency drill # 4 for school year 2014/2015

Name of person conducting drill: Sharon Pease

Title of person conducting drill: Principal

Signature of person conducting drill: Sharon Pease

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____ **RECEIVED**
APR 14 2015

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____ **DEPARTMENT OF**
COMMUNITY SAFETY

OR

Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Wainwright - Special Education

Date of Drill: 4/14/15 Time drill was held: 3:15 pm. (pm/am)

Exact time required to evacuate/shelter/secure: 1:18

Total Participants: 14

Remarks:

This report is for emergency drill # 9 for school year 2014-2015

Name of person conducting drill: Wendy Andrews

Title of person conducting drill: Secretary

Signature of person conducting drill: Wendy Andrews

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Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Lansing Dispatch

APR 14 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Riddle

Date of Drill: 4-14-15 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 235

Remarks:

This report is for emergency drill # 9 for school year 2014-15.

Name of person conducting drill: Marilyn Earley

Title of person conducting drill: Principal

Signature of person conducting drill: Marilyn Earley

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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APR 21 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Cavanaugh

Date of Drill: 4/2/15 Time drill was held: 2:02 (pm/am)

Exact time required to evacuate/shelter/secure: 4min 12sec

Total Participants: ~ 260

Remarks:

This report is for emergency drill # 7 for school year 2015-16

Name of person conducting drill: Angela Tarry

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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APR 23 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kendon

Date of Drill: 4-2-15 Time drill was held: 9:53 AM (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 190

Remarks:

This report is for emergency drill # 2 tornado for school year 14/15

Name of person conducting drill: LaDonna Mask

Title of person conducting drill: Principal

Signature of person conducting drill: LaDonna Mask

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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APR 13 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: EASTERN

Date of Drill: 4-2-15 Time drill was held: 11:41 (pm/am)

Exact time required to evacuate/shelter/secure: 4 MIN.

Total Participants: All (1318)

Remarks:

This report is for emergency drill # 9 for school year 2014 / 2015

Name of person conducting drill: Downa Pohl

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: Downa Pohl

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Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title GARY MASSENA, LPD

OR

Fire (fire chief or designee)
Name & Title _____

APR 13 2015

DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Gardner

Date of Drill: 4-1-15 Time drill was held: 2:10 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 764

Remarks:

This report is for emergency drill # 6 for school year 2014-15

Name of person conducting drill: Connie Nickson

Title of person conducting drill: Principal

Signature of person conducting drill: 

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Drill Was Coordinated With:

APR 13 2015

- City Emergency Management Coordinator
Name & Title _____

DEPARTMENT OF
PUBLIC SAFETY

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Post Oak Academy

Date of Drill: 4/1/15 Time drill was held: 1:07:00 pm (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 19 sec

Total Participants: 400

Remarks: This drill was conducted during lunch time. Students and staff in the gym virtually froze until they were directed to exit the gym. At that point, students went running and screaming toward the door. Students in the halls went running and screaming down the hall. Many class doors were left open. Preschool students were resting so teachers had a very difficult time waking them up and getting them outside. Although the temperatures were warm, one class stopped to get coats on. Expectations will be reviewed with all students and staff.

This report is for emergency drill # 8 for school year 2014-15.

Name of person conducting drill: Camela Diaz

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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DEPARTMENT OF
PUBLIC SAFETY

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: WOODCREEK (ADVANCE PATH)

Date of Drill: 4-1-15 Time drill was held: 5:05 (pm/am)

Exact time required to evacuate/shelter/secure: 2.5 minutes

Total Participants: 64

Remarks: STAFF AND STUDENTS MOVED EFFECTIVELY.

This report is for emergency drill # 8 for school year 2014-2015.

Name of person conducting drill: ERIC MAURICE HALL

Title of person conducting drill: PUBLIC SAFETY OFFICER

Signature of person conducting drill: Eric M. Hall

Drill Was Coordinated With:

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City Emergency Management Coordinator
Name & Title _____

APR 13 2015

AND

DEPARTMENT OF
PUBLIC SAFETY

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____