### LANSING SCHOOL DISTRISTECTIVED

#### **School Emergency Drills**

**Documentation Form** 

SEP 1 1 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)	Standard Drill
-------------------------	----------------

Name of	of Reporting School: Pleasant \	/iew Academy	
Date of	f Drill: September 9, 2015	Time drill was held:	9:45 AM
Exact ti	ime required to evacuate/sh	elter/secure: 1 minute 9 second	ls
Total P	articipants: 494		
Remark Went well f	KS: for the first fire drill of the school year.		
This rep	port is for emergency drill #_	for scho	ool year: <b>2015-2016</b>
Name o	of person conducting drill: Te	ri Bernero	
Title of	person conducting drill: Interin	m Principal	
Signatu	re of person conducting drill	Teri Bernero	Digitally signed by Teri Bernero DN: cn=Teri Bernero, o=Lansing School District, ou, email=teri.bernero@lansingschools.net, c=US
	as Coordinated With:		Date: 2015.09.11 14:56:19 -04'00'
	City Emergency Manager Name & Title		
	AND		
	Law Enforcement (county Name & Title		
	OR		
	Fire (fire chief or designed Name & Title	e)	

#### LANSING SCHOOL DISTRISTCEIVED

#### **School Emergency Drills**

**Documentation Form** 

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Cumberland
Date of Drill: September 10, 2015 Time drill was held: 1:39 PM
Exact time required to evacuate/shelter/secure: 2 minutes 45 seconds
Total Participants: 310
Remarks:
This report is for emergency drill #1 for school year: 2015-2016
Name of person conducting drill: Martha Rusesky
Title of person conducting drill: Cumberland Principal
Signature of person conducting drill: Martha Russhy
Drill Was Coordinated With:
City Emergency Management Coordinator Name & Title
AND
□ Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
OR
□ Fire (fire chief or designee) Name & Title

#### LANSING SCHOOL DISTRIST School Emergency Drills

#### **Documentation Form**

	Type of Drill			Tir	me of Drill
☐ To	re Drill (5 required) Irnado Drill (2 requi ck Down/Shelter in	red) Place Drill (3 required)			Standard Class Change Recess Other Events
Name of	Reporting School:	Forest View Elementary			
Date of E	)rill: 9/11/15	Time drill was held: 9:45	5 a.m.		
Exact tim	e required to evac	uate/shelter/secure: 1 min	ute 1 se	conds	
Total Par	ticipants: 185				
Remarks	: Standard Fire Dr	II			
This repo	ort is for emergency	drill # 1 for school year 2	015/2016	<b>3</b> .	
Name of	person conducting	drill: Emily Wahl			
(IP)	erson conducting d	rill: Principal ing drill: <b>Sully</b>	11 )a	20	
		STATE OF MICHIGAN	000	, - 0	
	City Emergency M Name & Title	lanagement Coordinator	diterite de l'accession de l'accession de l'accession de l'accession de l'accession de l'accession de l'access		
	AND				
		(county sheriff or chief of	police or	desig	nee or MSP)
	OR				
	Fire (fire chief or c	lesignee)			

# LANSING SCHOOL DISTRIST School Emergency Drills RECEIVED

**Documentation Form** 

SEP 1 1 2015

			021
Type	e of Drill	Time	RTMENT OF
☐ Tornado	ll (5 required) b Drill (2 required) bwn/Shelter in Place Drill (3 required)		Standard SAFETY Class Change Recess Other Events
	orting School: Lansing Stem Acad		
Date of Drill:	9-//-/5 Time drill was held:	7:42	(pm(am)
Exact time req	uired to evacuate/shelter/secure: 9:49		
	ints:		
Remarks:	overcast day		
	for emergency drill # for school on conducting drill:		
Title of person	conducting drill: ASSIStant PSU	50,00	2/
	erson conducting drill.		
Signature of p	erson conducting dia.		
Drill Was Coo	rdinated With:		
	Emergency Management Coordinator ne & Title	1.00	
	AND		
	Enforcement (county sheriff or chief of police or ne & Title		
	OR		
	e (fire chief or designee) ne & Title		

#### LANSING SCHOOL DISTRIST

#### **School Emergency Drills**

SEP 1 0 2015

Documentation Form

DEPARTMENT OF Time of Drill Type of Drill Standard Fire Drill (5 required) Class Change ☐ Tornado Drill (2 required) Recess ☐ Lock Down (3 required) Other Events Cumberland Name of Reporting School: \_ Time drill was held: \_\_\_\_1:39 Date of Drill: Thurs Exact time required to evacuate/shelter/secure: Total Participants: Remarks: This report is for emergency drill # \_ 0 ~ for school year 2015-16 . Name of person conducting drill: \_\_\_\_ Martha Title of person conducting drill: Principa Signature of person conducting drill: Drill was coordinated with: City Emergency Management Coordinator Name & Title \_\_\_\_\_ AND Law Enforcement (DPS Public Safety, county sheriff or chief of police or designee or MSP) Name & Title OR Fire (fire chief or designee) Name & Title

#### LANSING SCHOOL DISTRICT School Emergency Drills

#### Documentation Form

	Type of Drill	Time of Drill
	Fire Drill (5 required) Fornado Drill (2 required) Lock Down/Shelter in Place Drill (3 required)	Standard Class Change Recess Other Events
Name	of Reporting School: Hill Center	
Date of	Drill: 9/11/15 Time drill was held:	9:03 a.m. (pm/am)
Exact ti	me required to evacuate/shelter/secure: 9:03 -	9:07 a.m.
Total Pa	articipants: CTE students, staff, Schmidt Commun	ity Center, etc. (not LPD)
Remark	s:	
	<u> </u>	
This ren	ort is for emergency drill # for sch	ool vear 2015-16 .
Name of	person conducting drill: Susan Land	
Title of p	person conducting drill: Director, Student Ser	
Signatur	e of person conducting drill:	and
Drill Was	Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police Name & Title	
	OR	RECEIVED
	Fire (fire chief or designee)	SEP 1 4 2015
	Name & Title	DEPARTMENT OF PUBLIC SAFETY

## LANSING SCHOOL DISTRIST

#### School Emergency Drills SEP 1 4 2015

**Documentation Form** 

DEPARTMENT OF

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name	of Reporting School: Lansing S	STEM Academy	
Date o	f Drill: 9-14-15	Time drill was held: 2:35	PM
Exact t	ime required to evacuate/sh	nelter/secure: 10 minutes	
Total P	articipants: 600		
Remar Student pu	KS: ulled station 7 in the K-2 wing.		
M			
This re	port is for emergency drill #	for school year: 2	015-2016
Name o	of person conducting drill: st	udent pull	
Title of	person conducting drill: LaMa	ar Wilson	32 300
Signatu	re of person conducting dril	"Lahar Wilson, s	
Drill Wa	as Coordinated With:		
	City Emergency Manage Name & Title	ment Coordinator	
	AND		
	Law Enforcement (county Name & Title	y sheriff or chief of police or designe	e or MSP)
	OR		
	Fire (fire chief or designe Name & Title	e)	

# LANSING SCHOOL DISTRIST School Emergency Drills

#### **Documentation Form**

Type of Drill

Time of Drill

Tornado Drill (2 Required)

**During Other Event** 

Name of Reporting School:AULLIU
Date of Drill: Time drill was held: AM
Exact time required to evacuate/shelter/secure:
Total Participants: 243
Remarks: 1st Fine Drill
This report is for emergency drill # \ Fine all for school year: 2015-2016
Name of person conducting drill: Kynn Hound
Title of person conducting drill:
Signature of person conducting drill: Kr. Hw.
Drill Was <u>Coordinated</u> With:
City Emergency Management Coordinator Name & Title
AND
Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
OR
Fire (fire chief or designee)  Name & Title  DEPARTMENT OF
Please forward to the Department of Public Safety within 48 hrs. of occurrence



#### LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

SEP 1 5 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name	of Reporting School: Fairview STE	M Magnet	
Date of	f Drill: 9/15/15	Time drill was held: 9:10	AM
Exact t	ime required to evacuate/shell	ter/secure: 20 seconds	napolia de la compania del compania de la compania del compania de la compania del la compania de la compania d
Total P	articipants: 236		
Remarl	ks:		
This rep	port is for emergency drill #1	for school year: 20	015-2016
Name o	of person conducting drill: Janice	e Marchal	
Title of	person conducting drill: Principal		
Signatu	re of person conducting drill:	Janice Marchal Digitally sign Date: 2015.0	ned by Janice Marchal
	as <u>Coordinated</u> With:	3	
	City Emergency Manageme	ent Coordinator	
	AND		
		heriff or chief of police or designed	
	OR		
	Fire (fire chief or designee) Name & Title		

#### LANSING SCHOOL DISTRIST **School Emergency Drills**

**Documentation Form** 

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Type of Drill

Fire Drill (5 Required)

Time of Drill

SEP 1 6 2015 Standard Drill

**DEPARTMENT OF** FUBLIC SAFETY

Name of Reporting School: Everett High School	
Date of Drill: September 15, 2015 Time drill was held: 9:00 AM	
Exact time required to evacuate/shelter/secure: 4 minutes 44 seconds	
Total Participants: 1,700	
Remarks: Fire Drill Completed	<del>-</del>
	<b>2</b> 2
This report is for emergency drill #1 for school year: 2015-2016	
Name of person conducting drill: Dustin Gill	
itle of person conducting drill: Assistant Principal	
Signature of person conducting drill: Dustin Gill  Digitally signed by Dustin Gill DN. on=Dustin Gill DN. on=Dustin Gill DN. on=Dustin Gill On-Everett High School, ou=Assistant Principal, email=dustin gill@hanspachools net, c=US Date 2015.08 15 10:12:01-04:00*	
rill Was <u>Coordinated</u> With:	
□ City Emergency Management Coordinator Name & Title	
AND	
Law Enforcement (county-sheriff or chief of police or designee or MSP)  Name & Title Mounty Do Not O, White Be On MSP)	25
OR	
Fire (fire chief or designee) Name & Title	



#### LANSING SCHOOL DISTRIST SEP 1 6 2015 **School Emergency Drills**

**Documentation Form** 

Type of Drill

AND

Name & Title

Fire (fire chief or designee)

Name & Title

OR

DEPARTMENT OF PUBLIC SAFETY

Time of Drill

Fire	e Drill (5 Required)	Standard Drill
Name o	of Reporting School: Beekman Center	
Date of	Drill: September 15, 2015 Time drill was held:	1:40 PM
	me required to evacuate/shelter/secure: 10:30 articipants: 270	8 0
	rooms cleared the room in 2-3 minutes. However, the adult SXI classroom has sturinto their wheelchairs and out of the building. This added an additional 8 minutes to	Section (Control of Control of Co
This rep	oort is for emergency drill #_Fire Drill #1 for scho	ool year: <b>2015-2016</b>
	f person conducting drill: Lori Abbott-Smith	
Title of p	person conducting drill: Principal	1
	re of person conducting drill:  s Coordinated With:	That I
	City Emergency Management Coordinator Name & Title	

Please forward to the Department of Public Safety within 48 hrs. of occurrence

Law Enforcement (county sheriff or chief of police or designee or MSP)

# LANSING SCHOOL DISTRICT School Emergency Drills RECEIVED

**Documentation Form** 

SEP 1 8 2015

Type of Drill  Fire Drill (5 required)  Tornado Drill (2 required)  Lock Down/Shelter in Place Drill (3 required)  Time of Drill PARTMENT OF  PUBLIC SAFETY  Class Change  Recess
☐ Other Events
Name of Reporting School: Willow Elementary School  Date of Drill: 9-16-15 Time drill was held: 1:30 pmam)  Exact time required to evacuate/shelter/secure: Immediately  Total Participants: All Studento? Staff - 200  Remarks: Drill went well for first drill - 1 min 20 Stc.
This report is for emergency drill #
City Emergency Management Coordinator Name & Title
AND
AND  Law Enforcement (county sheriff or chief of police or designed or MSD)
AND

# LANSING SCHOOL DISTRIST

### School Emergency Drills Documentation Form

SEP 1 8 2015

Type of Drill Time of Drill		me of Drill	161		
	i required) rill (2 required) n (3 required)		<b>X</b> 000	Standard Class Change Recess Other Events	
Name of Reporting	School: Gier	Park Elem	V		
Date of Drill: 09-	16-15	Time drill was held: _	1:47	(pm/am)	(i)
Exact time required	to evacuate/shelte	r/secure: 1:33:4	13 min.		
Total Participants:	322 studer	15 + 25 8	staff =	347	
Remarks:					
Name of person con	nducting drill:	rincipal	hens	5-2014	
Drill was <u>coordinate</u>	ed with:				
	ergency Manageme Title	nt Coordinator			
AND					
☐ Law Enfo Name &		lic Safety, county sher	iff or chief of p	oolice or designe	e or MSP)
OR					
Fire (fire Name &	chief or designee) Title Mary	Beck, Custedia	n, called	d fire dril	il ih

### LANSING SCHOOL DISTRIST

#### **School Emergency Drills**

**Documentation Form** 

SEP 1 × 2015

DEPARTMENT OF

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name o	f Reporting School: Riddle
Date of	Drill: September 17, 2015 Time drill was held: 9:00 AM
Exact tir	ne required to evacuate/shelter/secure: evacuate/3 min
Total Pa	rticipants: 220
Remark	S:
This rep	ort is for emergency drill #1 for school year: 2015-2016
Name of	person conducting drill: Marilyn Earley
***	erson conducting drill: Principal
Signatur	e of person conducting drill: Marelyn Eleveley
Drill Was	Coordinated With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

### LANSING SCHOOL DISTRIST SEP 1 & 2015

#### **School Emergency Drills**

DEPARTMENT OF PUBLIC SAFETY **Documentation Form** 

	Type of Drill	Tir	ne of Drill
☐ To	re Drill (5 required) ornado Drill (2 required) ock Down/Shelter in Place Drill (3 required)		Standard Class Change Recess Other Events
	Reporting School: CASTOLN Hin Sch		
	Orill: 9-17-15 Time drill was held:		(pm/am)
Exact tim	ne required to evacuate/shelter/secure: 4 Mil	V	and the second s
Total Par	rticipants: <u>134</u> 0		
Remarks			
		Harmin Tir	
	ort is for emergency drill # for sch person conducting drill: Down Poれし	ool year _	2015-2016.
Title of po	erson conducting drill: PAUNCIPAL	A	2,7,7,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,
Signature	e of person conducting drill:	Phe	
Drill Was	Coordinated With:		
	City Emergency Management Coordinator Name & Title		
	AND		
	Law Enforcement (county sheriff or chief of police Name & Title		nee or MSP)
	OR		
	Fire (fire chief or designee) Name & Title		

# LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

SEP 1 8 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

**During Lunch** 

Name	of Reporting School: Gardner Aca	demy	
Date o	f Drill: 9.17.15	Time drill was held: 10:51	AM
Exact t	ime required to evacuate/shel	Iter/secure: 1:21	
Total P	articipants: 667		
Remar	ks:		
This re	port is for emergency drill #1	for school year: 20°	15-2016
Name o	of person conducting drill: Conn	nie Nickson	
Title of	person conducting drill: Principa	1	
Signatu	re of person conducting drill:	Connie Nickson District signed by Connie Nickson District email-connie nicks Date: 2015 09.17 18:09.17	lickson Gardner Academy, ou=Lansing School on@lansingschools.net, c=US
	as Coordinated With:	Date: 2015:09:17:18:09:17	04'00'
	City Emergency Managem Name & Title	ent Coordinator	
	AND		
	The state of the s	sheriff or chief of police or designee	or MSP)
	OR		
	Fire (fire chief or designee) Name & Title		

### LANSING SCHOOL DISTRISTRECEIVED School Emergency Drills Documentation Form

SEP 1 8 2015

Type of Drill	Time of Dril BLIC SAFETY
Fire Drill (5 required)  Tornado Drill (2 required)  Lock Down (3 required)	□ Standard □ Class Change □ Recess □ Other Events
Name of Reporting School:	
Date of Drill: 9/18/15 Time drill was held:	9:30 (pm/am)
	1:42
Total Participants: 490	Ε.,
Remarks:	
	1
Name of person conducting drill: Tony Forsthe Title of person conducting drill: Principal Signature of person conducting drill:	year <u>2015-16</u> .
City Emergency Management Coordinator Name & Title	·
AND	£ 2 × ×
□ Law Enforcement (DPS Public Safety, county sheriff Name & Title	f or chief of police or designee or MSP)
OR	
Fire (fire chief or designee) Name & Title	. 1

#### LANSING SCHOOL DISTRIST

# School Emergency DrillsECEIVED Documentation Form

DEPARTMENT OF PUBLIC SAFETY

	Prill: 9-27-15 Time drill was held: 2'.19 (pm/am)
Exact tin	ne required to evacuate/shelter/secure: 1.34 sec.
Total Par	rticipants: 390
Remarks	Fire Drill
	ort is for emergency drill # for school year
Name of	person conducting drill: Nancy Lubesk.
Title of p	erson conducting drill: Principa
Signature	erson conducting drill: Principal  e of person conducting drill: Mugn Rull
	Coordinated With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

### LANSING SCHOOL DISTRIST School Emergency Drills Documentation Form

Type of Drill	<u>T</u>	ime of Drill
Fire Drill (5 required)  Tornado Drill (2 required)  Lock Down (3 required)	X	Standard Class Change Recess Other Events
Name of Reporting School: Gler Park	-	
Date of Drill: 0938-15 Time drill was held: 900	air	(pm/am)
Exact time required to evacuate/shelter/secure:		
Total Participants: 323 students + 28 staff =	351	total
Remarks:		
This report is for emergency drill # for school year	2019	5-2016
Name of person conducting drill: Becky Stephens		
Title of person conducting drill: Prival		£ *
Signature of person conducting drill:		
Drill was <u>coordinated</u> with:		
☐ City Emergency Management Coordinator Name & Title		
AND		
□ Law Enforcement (DPS Public Safety, county sheriff or ch Name & Title	nief of p	police or designee or MSP)
OR		
Fire (fire chief or designee) Name & Title		

#### LANSING SCHOOL DISTRIST School Emergency Drills

#### Documentation Form

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SEP 2 9 2015

DEPARTMENT OF

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Time	4	Dail
Type	DI	DIL

Lockdown Drill (3 Required)

Time of Drill

Standard Drill

Name	of Reporting School: Gardner Aca	demy	
Date o	f Drill: 9-25-2015	Time drill was held: 1:30	PM
Exact t	ime required to evacuate/shelte	er/secure: 2.5 minutes	
Total P	articipants: 699		
Remar	ks:	9	
This rep	oort is for emergency drill #8	for school year: 2015-	2016
Name o	of person conducting drill: Connie	e Nickson	
Title of	person conducting drill: Principal		
Signatu	re of person conducting drill:		
Drill Wa	s Coordinated With:		
	City Emergency Managemer Name & Title		
	AND		
	Law Enforcement (county sh Name & Title	eriff or chief of police or designee or	MSP)
	OR		
	Fire (fire chief or designee) Name & Title		

#### LANSING SCHOOL DISTRISTRECEIVED

#### **School Emergency Drills**

**Documentation Form** 

SEP 2 4 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Fire (fire chief or designee)
Name & Title

Lockdown Drill (3 Required)

Time of Drill

Standard Drill

Name o	of Reporting School: Pleasant View Academy	
Date of	Drill: September 24, 2015 Time drill was held:	9:08 AM
Exact ti	ime required to evacuate/shelter/secure: 22 minutes	
Total Pa	articipants: 499	
Remark Public Safe	\( \) \(	. Overall, things went well with the exception of the
two classro	oms. Together, we addressed the problems to ensure a safer and more secure c	lassroom for future lockdowns.
Name o	oort is for emergency drill #4 for school for person conducting drill: Teri Bernero  person conducting drill: Interim Principal  re of person conducting drill: Teri Bernero	Digitally signed by Teri Bernero DN: cn=Teri Bernero, c=Lansing School District, ou
		email=teri.bernero@lansingschools.net, c=US Date: 2015.09.24 10:20:49 -04'00'
Drill Wa	s <u>Coordinated</u> With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police Name & Title	or designee or MSP)
	OR	

### LANSING SCHOOL DISTRIST CEIVED

#### **School Emergency Drills**

SEP 2 4 2015

**Documentation Form** 

	Type of Drill		I	Me of Drill
□ T	ire Drill (5 required) ornado Drill (2 requi ock Down/Shelter in	red) Place Drill (3 required)	X O O	Standard Class Change Recess Other Events
Name of	Reporting School:	Forest View Elementary		
Date of I	Orill: 9/24/15	Time drill was held: 12:45 p.n	n.	
Exact tin	ne required to evacu	uate/shelter/secure: 1 minute 24	4 second	S
Total Pa	rticipants: 235		×	
Remarks	s: Standard Fire Dri			
This repo	ort is for emergency	drill # 2 for school year 2015/2	016.	
Name of	person conducting	drill: Emily Wahl		
***	erson conducting dr e of person conducti	$\subseteq \Omega$	ah	2
Drill Was	Coordinated With:	STATE OF MICHIGAN		
	City Emergency M Name & Title	anagement Coordinator	·	
	AND	<		
		county sheriff or chief of police		nee or MSP)
	OR			
	Fire (fire chief or de			

#### LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

SEP 2 4 2015

DEPARTMENT OF

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Nome	of Donortina Colonaly Frintes STEM	
	of Reporting School: Fairview STEM	
Date o	Drill: 09/24/15 Time drill was held: 1:12 PM	
Exact	me required to evacuate/shelter/secure: 2 minutes	
Total F	articipants: 234	
Remar	(S:	
<u> </u>		
This re	port is for emergency drill #2 for school year: 2015-2016	
Name	f person conducting drill: Janice Marchal	
	person conducting drill: Principal	_
	re of person conducting drill: Janice Marchal Digitally signed by Janice Marchal Date: 2015.09.24 13:27:03 -04'00	Ì
	s Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title	
	OR	-
	Fire (fire chief or designee) Name & Title	

# LANSING SCHOOL DISTRIST SEP. 2 9 2015 School Emergency Drills Documentation DEPARTMENT OF

Form

Type of Drill FIRE Time of Drill 3PM				
Name of Reporting School: Mt. Hope STEAM Magnet Elementary				
Date of Drill: 9/24/15				
Exact time required to evacuate/shelter/secure: 1 min. 39 sec.				
Total Participants: 232				
Remarks: All went well				
This report is for emergency drill #1 for school year: 2015-2016				
Name of person conducting drill: Mrs. Elizabeth Jones				
Title of person conducting drill: Principal				
Signature of person conducting drill:				
Signature of person conducting drill:				
Drill Was <u>Coordinated</u> With:				
□ City Emergency Management Coordinator				
Name & TitleAND				
☐ Law Enforcement (county sheriff or chief of police or designee or MSP) Name &				
TitleOR				
☐ Fire (fire chief or designee)				
Name & Title				

### LANSING SCHOOL DISTRIST SEP 2 3 2015 School Emergency Drills

Documentation Form

DEPARTMENT OF PUBLIC SAFETY

		(0.0)
	Type of Drill	Time of Drill  Standard
I Lo	re Drill (5 required) rmado Drill (2 required) ck Down/Shelter in Place Drill (3 required)	Class Change Recess Other Events
	Reporting School: Woodered	Achievenvent Contex
Name of	Reporting School:	10.15 (om/m)
Date of [	Reporting School: WUUUU Time drill w	as held:
Exact tin	ne required to evacuate/shelter/secure:	
Total Pa	rticipants: 185	
Remarks	ter of the state o	
		24600 110
This rep	ort is for emergency drill #	for school year
Name of	f person conducting drill:	King
Title of p	person conducting drill:	The state of the s
Signatur	e of person conducting drill:	
Drill Was	s Coordinated With:	
0	City Emergency Management Coordinat Name & Title	or
	AND	
	Law Enforcement (county sheriff or chief Name & Title	of police or designee or MSP)
	OR	
X	Fire (fire chief or designee) Name & Title	

### LANSING SCHOOL DISTRIST 2 2 2 2015 School Emergency Drills DEPARTMENT OF

Documentation Form

PUBLIC SAFETY

Type of Drill Time of Drill Standard Drill Fire Drill (5 Required) Name of Reporting School: Lyons Date of Drill: 9/22/15 Time drill was held: 1:40 PM Exact time required to evacuate/shelter/secure: 1 minute Total Participants: 295 Remarks: This report is for emergency drill #\_fire drill 1 for school year: 2015-2016 Name of person conducting drill: Terry Baker/Grace Gonzales Title of person conducting drill: Principal/custodian Signature of person conducting drill: Drill Was Coordinated With: City Emergency Management Coordinator Name & Title \_\_\_\_\_ AND Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title OR Fire (fire chief or designee)

Please forward to the Department of Public Safety within 48 hrs. of occurrence

Name & Title

# LANSING SCHOOL DISTRIST School Emergency Drills

#### **Documentation Form**

Type of Drill



Tornado Drill (2 Required)

During Other Event 2015

DEPARTMENT OF

	t be between the control and the
Name o	of Reporting School:Kendon
	Drill: 9-22-15 Time drill was held: 9:00 AM
Exact ti	me required to evacuate/shelter/secure: 2 min.
Total Pa	articipants:195
Remark	KS:
	f person conducting drill: for school year: 2015-2016
Title of p	person conducting drill:
Signatuı	re of person conducting drill: Talonus Max
	s <u>Coordinated</u> With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

#### LANSING SCHOOL DISTRIST

#### **School Emergency Drills**

**Documentation Form** 

SEP 2 3 2015

DEPARTMENT OF

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name o	of Reporting School: Pleasant View Academy
	Drill: September 22, 2015 Time drill was held: 2:00 PM
	me required to evacuate/shelter/secure: 1 minute 25 seconds
Total Pa	articipants: 506
Remark	s:
(A	
This rep	ort is for emergency drill #2 for school year: 2015-2016
Name o	f person conducting drill: Teri Bernero
Title of p	person conducting drill: Interim Principal
Signatur	re of person conducting drill: Teri Bernero  Digitally signed by Teri Bernero DN: cn=Teri Bernero, on-Lansing School District, ou, email=teri.bernero@lansingschools.net, c=US Date: 2015.09.23 13:40.40-0400*
Drill Wa	s <u>Coordinated</u> With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

#### LANSING SCHOOL DISTRISTSEP 2 8 2015

#### School Emergency Drills

DEPARTMENT OF PUBLIC SAFETY

**Documentation Form** 

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of	Reporting School: Everett High School				
Date of Drill: September 22, 2015 Time drill was held: 9:15 AM					
Exact tim	ne required to evacuate/shelter/secure: 4 minutes				
Total Par	ticipants: 1,700				
Remarks Secure With F	: Restricted Access Drill				
This reno	ort is for emergency drill #2				
	ort is for emergency drill #2 for school year: 2015-2016				
Name of person conducting drill: Dustin Gill					
Title of pe	erson conducting drill: Assistant Principal				
Signature	e of person conducting drill: Dustin Gill  Disprailly signed by Dustin Gill  Disprailly signed by Dustin Gill  Disprailly signed by Dustin Gill  Photopal, email-dustin gill@lansingschools net, c=US				
	Coordinated With:				
	City Emergency Management Coordinator Name & Title				
	AND				
8	Law Enforcement (oounty speriff or chief of police or designed or MSP) Name & Title	7			
	OR				
	Fire (fire chief or designee) Name & Title				

### LANSING SCHOOL DISTRICT

#### **School Emergency Drills**

**Documentation Form** 

DEPARTMENT OF

	Type of Drill		<u>Tir</u>	me of Drill	
	Fire Drill (5 required) Fornado Drill (2 required) Fock Down/Shelter in Place Drill (3 requ	lired)		Standard Class Change Recess Other Events	
Name o	of Reporting School:Post Oak Ac	ademy			
Date of	Drill: 9/21/15 Time dr	ill was held:	2:00-2	:01:35 (pm/am)	
Exact til	me required to evacuate/shelter/secure	::1 m	nin 35 s	ec	_
Total Pa	articipants: 340				
	s: <u>A couple classroom doors were</u> heir classrooms; windows were left ope			re grabbing coats as	
	ort is for emergency drill #1				
Name o	f person conducting drill:Came	la Diaz			
Title of p	person conducting drill: Princ	pal	- Street,		
Signatur	re of person conducting drill:	mela S. Diaz		<del></del>	
Drill Wa	s Coordinated With:				
	City Emergency Management Coord Name & Title				
	AND				
	Law Enforcement (county sheriff or c Name & Title				
	OR				
	Fire (fire chief or designee)				

### LANSING SCHOOL DISTRIST RECEIVED

#### **School Emergency Drills**

**Documentation Form** 

SEP 2 2 2015

Type of Drill

DEPARTMENT OF Time of Drill JBLIC SAFETY

Tornado Drill (2 Required)

Standard Drill

Name	of Reporting School: Riddle		
	of Drill: September 21, 2015	Time drill was held: 9:15	AM
Exact	time required to evacuate/shelte	er/secure: Shelter/1 minute	
Total F	Participants: 220		
Remar	rks:		
This re	port is for emergency drill #2	for school year: 2	015-2016
	of person conducting drill: Marilyn	the state of the s	
Title of	person conducting drill: Principal	marelyn Ear	eley
Signatu	ure of person conducting drill:	0	F
Drill Wa	as <u>Coordinated</u> With:		
	City Emergency Managemer Name & Title	nt Coordinator	
	AND		
	Law Enforcement (county sh Name & Title	eriff or chief of police or designee	e or MSP)
	OR		
	Fire (fire chief or designee) Name & Title		

# LANSING SCHOOL DISTRIST RECEIVED School Emergency Drills

#### **Documentation Form**

SEP 2 9 2015

Type of Drill

DEPARTMENT OF Time of DriPUBLIC SAFETY

Fire Drill (5 Required)



Standard Drill



Exact time required to evacuate/shelter/secure: 2 minutes 45 seconds	活
Total Participants: All	
Remarks:	
	_
This report is for emergency drill # 1 for school year: 2015-2016	
Name of person conducting drill: Sandra Noecker	
Title of person conducting drill: Principal	
Signature of person conducting drill: Jandra Voeck	
Drill Was Coordinated With:	
City Emergency Management Coordinator Name & Title	
AND	
Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title	
OR	
☐ Fire (fire chief or designee)	



# LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

OCT 0 8 2015

DEPARTMENT OF PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of	Name of Reporting School: GARDNER ACADEMY					
Date of I	Date of Drill: 10-8-2015 Time drill was held: 2:45 PM					
Exact tin	ne required to evacuate/shelter/secure: 2 MINUTES 56 SECONDS					
Total Pa	rticipants: 696					
Remarks						
****						
This repo	ort is for emergency drill #3 for school year: 2015-2016					
Name of person conducting drill: CONNIE NICKSON						
Title of pe	Title of person conducting drill: PRINCIPAL					
Signature of person conducting drill:						
Orill Was	Coordinated With:					
	City Emergency Management Coordinator Name & Title					
	AND					
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title					
	OR					
	Fire (fire chief or designee) Name & Title					

### LANSING SCHOOL DISTRISTRECEIVED

#### **School Emergency Drills**

**Documentation Form** 

OCT 0 7 2015

	Type of Drill			DEPARTMENT OF PUBLIC SAFETY
U, T	ire Drill (5 required) ornado Drill (2 requi	red) Place Drill (3 required)	) 	Class Change Recess
Name o	f Reporting School:	Forest View Elementary		
Date of	Drill: 10/06/15	Time drill was held: 10:44	4 a.m.	
Exact tir	ne required to evacu	uate/shelter/secure: 1 minu	ite	
Total Pa	rticipants: 235			
Remark	s: Lock Down Drill (	perceived internal threat)		
This rep	ort is for emergency	drill # 3 for school year 20	15/2016.	
Name of	person conducting	drill: Emily Wahl		
	erson conducting dr	C M	Val	
Orill Was	Coordinated With:	STATE OF MICHIGAN		
	City Emergency M Name & Title	anagement Coordinator		
	AND			
0	Law Enforcement ( Name & Title	county sheriff or chief of po	olice or de	signee or MSP)
	OR			
	Fire (fire chief or de	esignee)		

#### LANSING SCHOOL DISTRIST

### School Emergency Drills OCT 0 8 2015 Documentation Form

**DEPARTMENT OF** 

	Type of Drill	Ti	PUBLIC SAFETY ime of Drill
D T	ire Drill (5 required) ornado Drill (2 required) ock Down (3 required)	<b>X</b> 000	Standard Class Change Recess Other Events
Name of	Reporting School: Gier Park		
Date of [	Orill: 10-06-15 Time drill was held: 10.	00	(pm/am)
Exact tim	ne required to evacuate/shelter/secure:		
Total Pai	ticipants: 319 students + 26 staff =	340	t total
Remarks			
		-1	
Name of	rt is for emergency drill # for school year person conducting drill:  Principal of person conducting drill:	201	5-2016
Drill was g	coordinated with:		
	City Emergency Management Coordinator Name & Title		
	AND		
	Law Enforcement (DPS Public Safety, county sheriff or c Name & Title	hief of p	police or designee or MSP)
	OR		
	Fire (fire chief or designee) Name & Title		

# LANSING SCHOOL DISTRIST School Emergency Drills RECEIVED

#### **Documentation Form**

OCT 0 7 2015

#### Type of Drill

Fire Drill (5 required)

X Tornado Drill (2 required)

Lock Down/Shelter in Place Drill (3 required)

### TIMP OF DINITMENT OF PUBLIC SAFETY

X Standard Class Change Recess Other Events

Name of Reporting School: Sheridan Road							
Date	Date of Drill: 10/05/15 Time drill was held: 3:40 P.M. (pm)						
Exac	et time required to evacuate/she	lter/secure: 1_minu	ute				
Total	Participants: <u>315</u>						
Rema	arks:						
	·						
This	report is for emergency drill #2_	fc	or school year <u>2015</u>	<u>-16</u> .			
Name	e of person conducting drill: <u>Jes</u>	sica Benavides					
Title	Title of person conducting drill: Principal						
Signa	ature of person conducting drill:						
Drill V	Was <u>Coordinated</u> With:						
	City Emergency Management Name & Title		,				
	AND						
	Law Enforcement (county she Name & Title	277 P. T.					
	OR						
	Fire (fire chief or designee) Name & Title						

# LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

Type of Drill

Time POTICE VED

Fire Drill (5 Required)



During Other Events 2015

DEPARTMENT OF PUBLIC SAFETY

Nama of	Reporting School: North		
	Drill: 10-5-2015	Time drill was held: 2:10	PM
Exact tin	ne required to evacuate/shelte	er/secure: 1 minute 18 seconds.	<u>a</u>
Total Pa	rticipants: 580		
Remark: No problem			
This rep	ort is for emergency drill #_1	for school year: 2015	5-2016
Name of	f person conducting drill: Ariel I	Rodriguez-Pena	
	person conducting drill: Principa		
Signatuı	re of person conducting drill:	And Rodge Per	
	s Coordinated With:		
	City Emergency Manageme		
	AND	Se Se	
	Law Enforcement (county s Name & Title	sheriff or chief of police or designee o	r MSP)
	OR		
	Fire (fire chief or designee) Name & Title	*	

# LANSING SCHOOL DISTRIST School Emergency Drills RECEIVED School Emergency Drills Documentation Form

Fire Drill (5 required to Lock Down (3 required)	equired)		Standard Class Change Recess Other Events	SAFETY
Name of Reporting School  Date of Drill: 10/2/13  Exact time required to eva	Time drill v	vas held: 2:30	(pm)am)	
Total Participants: <u>∼ Z</u> € Remarks:	<u> </u>	•	∞.	
This report is for emergent Name of person conducting Title of person conducting of Signature of person conducting Drill was coordinated with:	g drill: Angelo	for school year 20 a Tarry pal	15-16	5 9
City Emergency Name & Title  AND	Management Coordina	tor		
Law Enforcement Name & Title OR	nt (DPS Public Safety, c	ounty sheriff or chief of p	police or design	ee or MSP)
Fire (fire chief or Name & Title	Caitign	blic Safety within 48 h	rs. of occurren	ce



OCT 0 3 2015

### LANSING SCHOOL DISTRIST **School Emergency Drills**

**Documentation Form** 

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name	of Reporting School: Everett High Schoo	1	
Date o	f Drill: October 2, 2015 T	ime drill was held:	8:50 AM
Exact t	time required to evacuate/shelter/s	secure: 4 minutes	
Total P	Participants: 1.700		
Remar	ks: Drill Completed		
This re	port is for emergency drill #3	for sch	nool year: 2015-2016
Name	of person conducting drill: Dustin Gill		
Title of	person conducting drill: Assistant Prin	cipal	
Signatu	ure of person conducting drill: Du	ustin Gill	Digitally signed by Dustin Gill DN cn=Dustin Gill o=Everett High School, ou=Assistant Principal, emailedustin plie@lansingschools net, c=US Date 2015 09 15 10 12 01 - 04000
Orill Wa	as Coordinated With:		
	City Emergency Management Name & Title		
	AND		
	Law Enforcement (county sher	riff or chief of polic	e or designee or MSP)
	OR		
	Fire (fire chief or designee) Name & Title		



# LANSING SCHOOL DISTRICT

001 0 2 2015

School Emergency Drills
Documentation Form

DEPARTMENT OF PUBLIC SAFETY

	Type of Drill	A STATE OF THE STA	Time of Drill
K	Fire Drill (5 required) Tornado Drill (2 required) Lock Down/Shelter in Place Drill (3 required)		Standard Class Change Recess Other Events
Name	of Reporting School: Hill Center		
Date o	of Drill: 10/2/15 Time drill was	held:1:11	p.m. (pm/am)
Exact	time required to evacuate/shelter/secure:1:11	l - 1:16 p.m.	
Total F	Participants: <u>CTE stude</u> nts, staff, Schmidt Com	munity Cente	r, etc. (not LPD)
Remar PA sy Room	ks: stem cannot be heard in the Schmidt Southside , Game Room).	e Community	Center (office, Community
This rep	port is for emergency drill # fo	r school year	2015-16
Name c	of person conducting drill. Susan Land		
Title of	person conducting drill: Director, Student Serv	ices/PACE	
Signatu	re of person conducting drill	Jara	
	s Coordinated With		
	City Emergency Management Coordinator Name & Title		
	AND		
	Law Enforcement (county sheriff or chief of po	olice or design	nee or MSP)
	OR		
J	Fire (fire chief or designee) Name & Title		

# LANSING SCHOOL DISTRIST

#### **School Emergency Drills**

OCT 0 1 2015

**Documentation Form** 

DEPARTMENT OF PUBLIC SAFETY

	Type of Drill	Time of Drill
	Fire Drill (5 required) Tornado Drill (2 required) Lock Down/Shelter in Place Drill (3 required)	□ Standard □ Class Change □ Recess □ Other Events
	of Reporting School: <u>Sansing</u> <u>Ster</u> f Drill: <u>10-1-15</u> Time drill was	
	ime required to evacuate/shelter/secure:	· · · · · · · · · · · · · · · · · · ·
Total P	articipants: 400	-
Remark Stu	dent pull station 7 -	
This rep	port is for emergency drill #f	for school year15-16
Name o	f person conducting drill: <u>La Mar</u> W	Mon
Title of p	person conducting drill: Asst. Psine	cipal
Signatui	re of person conducting drift:	
Orill Wa	s Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of Name & Title	police or designee or MSP)
	OR	
	Fire (fire chief or designee) Name & Title	

### LANSING SCHOOL DISTRIST School Emergency Drills

Documentation Form

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Type of Drill  SEP 3 0 2015  Time of Drill
Fire Drill (5 required)  Tornado Drill (2 required)  Lock Down/Shelter in Place Drill (3 required)  DEPARTMENT OF StandatdBLIC SAFETY Class Change Recess Other Events
Name of Reporting School: <u>Lansing Stem Academy</u> Date of Drill: <u>9-30-15</u> Time drill was held: <u>2117</u> (pm/am)
Date of Drill: 9-30-15 Time drill was held: 2/17 (pm/am)
Exact time required to evacuate/shelter/secure: 5 munutes
Total Participants: 600
Remarks:  Pulled Station #3
This report is for emergency drill # 3 for school year
Name of person conducting drill: La Mas Wilson
Title of person conducting drill: Assistant Psincipal
Signature of person conducting drill: Yana William
Drill Was Coordinated With:
City Emergency Management Coordinator Name & Title
AND
□ Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
OR
Fire (fire chief or designee) Name & Title

# LANSING SCHOOL DISTRISTECTIVED

#### School Emergency Drills Documentation 2015

Form

DEPARTMENT OF

Type	of Drill FIRE	Time of Drill	1:50 PM
Name of	Reporting School: Mt. Hope STEAM Magnet Elementar	Y	
Date of D	Orill: <u>9/29/15</u>		
Exact tim	e required to evacuate/shelter/secure: 1 min. 30 sec.		
Total Par	ticipants: 232		
Remarks	All went well		
This repo	rt is for emergency drill #2 for school year: 201	5-2016	
Name of	person conducting drill: Mrs. Elizabeth Jones		
Title of pe	rson conducting drill: Principal		
	Elighth M Doner		
Signature	of person conducting drill:		
Drill Was	Coordinated With:		
	City Emergency Management Coordinator		
	Name & Title		AND
	Law Enforcement (county sheriff or chief of police or de	esianee or MSD)	Nama &
_	Title	,	
	Fire (fire chief or designee)		
	Name & Title		

# LANSING SCHOOL DISTRIST RECEIVED

#### **School Emergency Drills**

#### **Documentation Form**

SEP 2 9 2015

Type of Drill

Fire Drill (5 Required)

DEPARTMENT OF PUBLIC DAFETY



Standard Drill



Name	of Reporting School: J.W. SEXTON HIGH SCHOOL
Date o	f Drill: SEPTEMBER 29, 2015 Time drill was held: 1:55 PM
Exact t	ime required to evacuate/shelter/secure: 2 MINUTES AND 25 SECONDS
Total P	articipants: 7-12 GRADES
Remark	ks:
This rep	port is for emergency drill #2 for school year: 2015-2016
Name o	of person conducting drill: SANDRA NOECKER
Title of	person conducting drill: PRINCIPAL
Signatu	re of person conducting drill: fandra Noecker
Drill Wa	s <u>Coordinated</u> With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

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# LANSING SCHOOL DISTRIST School Emergency Drills

Documentation Form

SEP 2 9 2015 DEPARTMENT OF

Type of Drill	Time of Drill

Fire	Drill (5 Required)
Name	Reporting School: Gardner Academy
Date of	Drill: 9-29-2015 Time drill was held: 9:30 AM
Exact t	ne required to evacuate/shelter/secure: 2 minutes
Total P	rticipants: 742
Remar	5:
This re	ort is for emergency drill #2 for school year: 2015-2016
Name o	person conducting drill: Tracey Keyton
Title of	erson conducting drill: Assistant Principal
Signatu	e of person conducting drill:
Drill Wa	S Coordinated With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee)

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### LANSING SCHOOL DISTRIST School Emergency Drills

**Documentation Form** 

SEP 2 9 ZUID

DEPARTMENT OF PUBLIC BAFETY

Type of	f Drill
---------	---------

Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name o	of Reporting School: Lyons
Date of	Drill: 9/29/15 Time drill was held: 9:30 AM
Exact ti	me required to evacuate/shelter/secure: 45 seconds
Total Pa	articipants: 295
Remark	cs:
This rep	port is for emergency drill #_Lock Down #1 for school year: 2015-2016
Name o	of person conducting drill: Terry Baker/Grace Gonzales
Title of	person conducting drill: Principal/custodian
Signatu	ure of person conducting drill:
Drill Wa	as <u>Coordinated</u> With:
	City Emergency Management Coordinator  Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP)  Name & Title
	OR
	Fire (fire chief or designee) Name & Title

# LANSING SCHOOL DISTRICT

# School Emergency Drills Documentation Form

FEB 1 9 2016

	Type of Drill		Time of Drill		
	Fire Drill (5 required) Fornado Drill (2 required) Lock Down/Shelter in Place Drill (3 requi	red)			
	of Reporting School: $PattenG$ Drill: $9/35/15$ Time drime required to evacuate/shelter/secure:		0:00 A.M. (pm/am)		
Total Participants: 545					
Remarks:					
2					
This report is for emergency drill # $\frac{2}{2}$ for school year $\frac{2015-16}{2}$ .					
Name of person conducting drill: Tony ForSthorfel  Title of person conducting drill: PRINCIPAL					
Signatu	re of person conducting drill:	174			
Drill Was Coordinated With:					
	City Emergency Management Coordin	nator	*** **		
	AND				
	Law Enforcement (county sheriff or ch Name & Title_	lef of police or de	esignee or MSP)		
	OR		<b>19</b>		
	Fire (fire chief or designee)				

### LANSING SCHOOL DISTRIST School Emergency Drills

#### Documentation Form

□ X	Tornado Drill (2 required)	X	RECEIVED Time of Drill Standard Class Change Recess Pother Events				
Name of Reporting School: Sheridan Road							
Date of Drill: 9/22/15 Time drill was held: 1:20 P.M. (pm)							
Exact time required to evacuate/shelter/secure: drill lasted 5 minutes							
Total Participants: 315							
Remarks:							
		-					
This report is for emergency drill #2 for school year 2015-16							
Name of person conducting drill: Jessica Benavides							
Title of person conducting drill: Principal							
Signature of person conducting drill:							
Drill Was Coordinated With:							
	City Emergency Management Coordinator Name & Title						
	AND						
D	Law Enforcement (county sheriff or chief of police Name & Title						
	OR						
	Fire (fire chief or designee) Name & Title						

# LANSING SCHOOL DISTRIST School Emergency Drills RECEIVED

#### **Documentation Form**

FEB 0 5 2016

o t	Type of Drill  Fire Drill (5 required)  fornado Drill (2 required)  ock Down/Shelter in Place Drill (3 required)	X	Time of Drill ENT OF PUBLIC SAFETY Standard Class Change Recess Other Events		
Name of	f Reporting School: Sheridan Road				
Date of	Drill: 9/16/15 Time drill was held: 1	:11 P.M	(pm/am)		
Exact tin	me required to evacuate/shelter/secure: 70 second	ds			
Total Pa	articipants: 315				
Remarks	S:				
This report is for emergency drill #2 for school year 2015-16					
Name of	person conducting drill: <u>Jessica Benavides</u>				
Title of p	erson conducting drill: Principal				
Signature	e of person conducting drill:				
Drill Was	Coordinated With:				
	City Emergency Management Coordinator Name & Title				
	AND				
	Law Enforcement (county sheriff or chief of police Name & Title	e or des	ignee or MSP)		
	OR				
	Fire (fire chief or designee)				