



**LANSING SCHOOL DISTRICT  
FACILITY RENTAL FEE TABLE (Effective 5/1/2024)**



Class A: District Staff for District Events    Class B: Non-Profit Organization (501(c)(3) Required)    Class C: For-Profit Organization

FACILITY TYPE	AREA	CLASS A (Rate per hour)	CLASS B (Rate per hour)	CLASS C (Rate per hour)	NOTES
GYMNASIUMS	DON JOHNSON FIELDHOUSE	N/A	\$200.00	\$400.00	+ Custodial Fee
	HIGH SCHOOL SIZE (Eastern, J.W. Sexton, Everett, Dwight Rich, Gardner)	N/A	\$50.00	\$100.00	+ Custodial Fee
	MIDDLE SCHOOL SIZE (Eastern Auxiliary, Pattengill)	N/A	\$35.00	\$70.00	+ Custodial Fee
	ELEMENTARY SCHOOL SIZE (Attwood, Averill, Cavanaugh, Cumberland, Forest View, Gier Park, Kendon, Lewton, Lyons, Mt Hope, North, Post Oak, Riddle, Sheridan Road, Welcome Center, Wexford)	N/A	\$25.00	\$50.00	+ Custodial Fee
FIELDS	Eastern Turf (Eastern @ Don Johnson)	N/A	\$200.00	\$400.00	+ Custodial & Grounds Fee
	Baseball & Softball (Eastern @ Don Johnson, Everett, J.W. Sexton)	N/A	\$100.00	\$200.00	+ Custodial & Grounds Fee
	Football (Everett, J.W. Sexton)	N/A	\$100.00	\$200.00	+ Custodial & Grounds Fee
	Soccer (Everett, J.W. Sexton)	N/A	\$100.00	\$200.00	+ Custodial & Grounds Fee
	Tennis (Eastern @ Don Johnson)	N/A	\$100.00	\$200.00	+ Custodial & Grounds Fee
	Track (Eastern @ Don Johnson, Everett, J.W. Sexton)	N/A	\$100.00	\$200.00	+ Custodial & Grounds Fee
	MIDDLE SCHOOL	N/A	\$50.00	\$100.00	+ Custodial & Grounds Fee
ELEMENTARY	N/A	\$35.00	\$70.00	+ Custodial & Grounds Fee	
SWIMMING POOLS *Certified lifeguard MUST be on duty*	DWIGHT RICH, EVERETT, GARDNER, HILL, J.W. SEXTON	N/A	\$100.00	\$200.00	+ Custodial Fee

EASTERN & EVERETT LARGE AUDITORIUMS	AUDITORIUM SPACE FEE (Rate Per Hour)	CLASS A	CLASS B	CLASS C	NOTES
		N/A	\$100.00	\$200.00	+ Custodial Fee *Minimum of one hour will be added to the beginning and end of event for set up/breakdown*
	Auditorium Technician Fee (2 hour minimum)	N/A	\$55/hr	\$55/hr	
	Consultation Fee (Flat Rate)	N/A	\$100.00	\$200.00	*Fee covers (2) walkthroughs, sound & light needs, & other performance requirements.
ADD ONS - FLAT RATE PER DAY		CLASS A	CLASS B	CLASS C	NOTES
	Dressing Rooms	N/A	\$50.00	\$100.00	Advise if needed
	Risers	N/A	\$35.00	\$70.00	Advise if needed
	Additional Microphones (Rate Per Mic)	N/A	\$15.00	\$30.00	2 Microphones Included in Rental Fee
	Piano	N/A	\$25.00	\$50.00	Advise if needed
	Everett - Marley Dance Floor	N/A	\$100.00	\$200.00	Advise if needed
	Light/Sound Board	N/A	INCLUDED	INCLUDED	Advise if needed
	Projector Screen	N/A	INCLUDED	INCLUDED	Advise if needed
	Screens	N/A	INCLUDED	INCLUDED	Advise if needed
	Lectern w/ Handheld Mic	N/A	INCLUDED	INCLUDED	Advise if needed

SECONDARY AUDITORIUMS (Dwight Rich, Gardner, Hill, J.W. Sexton)	AUDITORIUM SPACE FEE	CLASS A	CLASS B	CLASS C	NOTES
		N/A	\$60.00	\$120.00	+ Custodial Fee *Minimum of one hour will be added to the beginning and end of event for set up/breakdown*
	Auditorium Technician Fee (2 hour minimum)	N/A	\$55/hr	\$55/hr	
	Consultation Fee (Flat Rate)	N/A	\$100.00	\$200.00	*Fee covers (2) walkthroughs, sound & light needs, & other performance requirements.
ADD ONS - FLAT RATE PER DAY		CLASS A	CLASS B	CLASS C	NOTES
	Dressing Rooms (Dwight Rich, Hill, J.W. Sexton)	N/A	\$25.00	\$50.00	Advise if needed
	Risers (Dwight Rich, J.W. Sexton)	N/A	\$20.00	\$40.00	Advise if needed
	Additional Microphones (Rate per mic)	N/A	\$15.00	\$30.00	2 Microphones Included in Rental Fee
	Piano	N/A	\$25.00	\$50.00	Advise if needed
	Light/Sound Board	N/A	INCLUDED	INCLUDED	Advise if needed
	Projector Screen	N/A	INCLUDED	INCLUDED	Advise if needed
	Screens	N/A	INCLUDED	INCLUDED	Advise if needed
	Lectern w/ Handheld Mic	N/A	INCLUDED	INCLUDED	Advise if needed

FACILITY TYPE	AREA	CLASS A (Rate per hour)	CLASS B (Rate per hour)	CLASS C (Rate per hour)	NOTES
	CAFETERIAS	N/A	\$30.00	\$60.00	+ Custodial Fee; + Food Service Fee if needed
	OVERFLOW CAFETERIA (J.W. Sexton)	N/A	\$30.00	\$60.00	+ Custodial Fee; + Food Service Fee if needed

<b>MULTI-USE ROOMS</b>	CLASSROOM SPACE	N/A	\$10.00	\$20.00	+ Custodial Fee
	FOYER (Eastern, J.W. Sexton)	N/A	\$30.00	\$60.00	+ Custodial Fee
	LECTURE HALL (Hill)	N/A	\$50.00	\$100.00	+ Custodial Fee
	LIBRARY	N/A	NOT AVAILABLE	NOT AVAILABLE	+ Custodial Fee
	OAK ROOM (Hill)	N/A	\$20.00	\$40.00	+ Custodial Fee
	SMALL AUDITORIUM (Everett)	N/A	\$30.00	\$60.00	+ Custodial Fee; + Technician Fee if needed
<b>CLEVER TOUCH</b>	<b>**CLASS A ONLY**</b>	Advise if Needed	NOT AVAILABLE	NOT AVAILABLE	

<b>PERSONNEL</b>	DEPARTMENT	Week Day Hours (4:30pm-9:00pm)	Saturdays (8:00am-9:00pm)	Sundays (8:00am-9:00pm)	NOTES
	CUSTODIAL (required) Rate per hour + Overtime as needed	\$35/hr per custodian	\$45/hr per custodian	\$45/hr per custodian	Custodial Staff are required for all events; *Number of custodial staff needed for an event is at the discretion of the District
	PUBLIC SAFETY Rate per hour + Overtime as needed	\$45/hr per officer - If event exceeds 8 hours, \$60/hr for each officer	\$45/hr per officer - If event exceeds 8 hours, \$60/hr for each officer	\$45/hr per officer - If event exceeds 8 hours, \$60/hr for each officer	*Number of Officers needed for an event is at the discretion of the District
	TECHNICAL SUPPORT (2 hour minimum)	\$55/hr	\$55/hr	\$55/hr	
	KITCHEN SERVICES	\$25/hr	\$25/hr	\$25/hr	If outside food is being served, a ServSafe person must be present; Advise if needed
	CONCESSIONS (Flat Rate) (Don Johnson, Eastern, Everett, J.W. Sexton)	\$55	\$55	\$55	
	GROUNDS KEEPING	\$50/hr per grounds keeper	\$50/hr per grounds keeper	\$50/hr per grounds keeper	Required for outdoor events; * Number of grounds keeping staff needed for an event is at the discretion of the District

SPACES WILL NOT BE AVAILABLE TO RENT ON DISTRICT RECOGNIZED HOLIDAYS