



Sexton SIT Meeting MINUTES

September 11th, 2023

3:00pm - 4:00pm

Library/Media Center

Attendees:

Woodfork, Salais, Nash, T. Washington, Kruse, Sherrod, Kelly, Killingbeck-Thelen, Farrell, Whitson, Beauchamp, Ali, Bush, Miller, Boggan, Weaver, Moulton, Spickard

Roles & Responsibilities:

SIT Chair: James Woodfork, Jr.

Co-Chair: TBD

Notes/Minutes: Casey Beauchamp

- | | |
|---------------------------|----------------------|
| 1. Welcome Back SIT Intro | 4. Announcements |
| 2. Edgenuity | 5. Budget |
| 3. SIT Co-Chair | 6. Good of the Order |

Agenda Item #1	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> Review Minutes	<input type="checkbox"/> Update & Approve	<input type="checkbox"/>

Decisions & Important Details

<input type="checkbox"/>

Agenda Item #2	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> Edgenuity	<input type="checkbox"/> More staff with hands on training <input type="checkbox"/> More headphones	<input type="checkbox"/>

Decisions & Important Details

<input type="checkbox"/> Training up to district. District trainers are no longer with the district. Unsure of when district training will be. <input type="checkbox"/> Have headphones with Mrs. Ali. Might need to order adapters. <input type="checkbox"/> There may be possible additional hours for Ms. Bush to work with after school staff to teach the edgenuity system. <input type="checkbox"/> Tutoring will begin next week (Tue/Wed/Thu); students will have an opportunity to do Edgenuity after school. Math teacher/tutor is needed for after school program

Agenda Item #3	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> SIT Co-Chair	<input type="checkbox"/> Review nominees & vote	<input type="checkbox"/> 3 nominees through email <ul style="list-style-type: none"> <input type="checkbox"/> Jim Kelly <input type="checkbox"/> Jennifer Bush <input type="checkbox"/> Cat Weaver <input type="checkbox"/> James Woodfork (In Person)

Decisions & Important Details
<input type="checkbox"/> Ms. Cat and Mr. Woodfork voted co-chairs

Agenda Item #4	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> Announcements	<input type="checkbox"/> Can these be emailed as well?	<input type="checkbox"/> Rise system for TV's coming soon. <input type="checkbox"/> Issues with sound in the classrooms

Decisions & Important Details
<input type="checkbox"/> Boggan will contact technology about using RISE. Sherrod will work with Mrs. Davis to get the announcements on the TVs <input type="checkbox"/> Volume will be turned up for announcements

Agenda Item #5	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> Budget	<input type="checkbox"/> Can department allotments be shared?	<input type="checkbox"/> Roughly \$1500 per department

Decisions & Important Details
<input type="checkbox"/> Woodfork will send out a copy of the budget pages tomorrow. <input type="checkbox"/> Send order requests to Ms. Davis

Agenda Item #6	Desired Outcomes	Current Status / Notes
<input type="checkbox"/> Good of the Order	<input type="checkbox"/> Counseling center requests through Mrs. Davis <input type="checkbox"/> Parent-Teacher Conference Dates? <input type="checkbox"/> 2nd & 3rd Monday Meetings per new LSEA contract	<input type="checkbox"/> Improve communication regarding conferences: <ul style="list-style-type: none"> <input type="checkbox"/> Get robo-calls out earlier <input type="checkbox"/> Facebook <input type="checkbox"/> Emails <input type="checkbox"/> Staff + Dept Meetings <ul style="list-style-type: none"> <input type="checkbox"/> CRPBIS <input type="checkbox"/>

Decisions & Important Details

- Conference Dates: **Weaver will send out vote to staff**
 - Wednesday, October 11, 2023, 3:30-6:30 pm
 - Wednesday December 6, 2023, 3:30-6:30 pm
 - Wednesday, February 21, 2024, 3:30-6:30 pm
 - Wednesday, May 1, 2024, 3:30-6:30 pm
- September 18th Meeting Agenda:
 - T. Washington- Staff survey regarding ML (5-10 minutes)
 - Woodfork- PBIS Initiatives (10 minutes)
 - Department Meetings
- October 16th Meeting Agenda:
 - Peer Forward Leaders with Ms. Kruse & Ms. Lovitt (?) (10 minutes)
 - Special Populations: T. Washington and SE staff (K. Gilchrist & R. Cusack- **SIT Co-chairs will reach out to them**)
 - SE: Accommodations/Modifications
 - Strategies for tracking accommodations
- Other Ideas for 3rd Monday Meetings:
 - Solvable Issues
 - Common experiences of staff to discuss
 - Synergy Tips
 - Clevertouch tips
 - IXL (Clever)
 - Swivel PD (Video)
 - SE Accommodations
 - General Building Initiatives
 - Peer Forward Updates
 - United Mentoring Program
 - HMH Textbooks