

Section 1310d Discipline Factors, MCL 380.1310d

Before suspending a student for ten (10) days or more, school administration must complete this form in collaboration with a Student Services Specialist to ensure all considerations were made prior to this decision based on section 1310d:

Student Name: _____

Date of Alleged Offense: _____

Grade Level: _____

Location of the Offense: _____

Description of Misconduct:

Before issuing any discipline, school officials are required to consider the following factors:

1. Did the student possess a firearm on school property or at a school event: YES ___ NO ___
If YES, there is no need to complete the remainder of this form
2. Student's DOB: _____ Age at the time of alleged offense: _____
3. Does student have a disciplinary history? YES ___ NO ___
 - a. If YES, attach a printout or briefly describe relevant discipline:
 - b. Is the current misconduct similar to past misconduct? YES ___ NO ___
4. Is the student a student with a disability? YES ___ NO ___
 - a. Check YES if any of the following is true:
 - i. Individualized Education Plan or 504 plan
 - ii. Currently being evaluated for IDEA or Section 504 eligibility;
 - iii. Parent/guardian has expressed concern in writing to a supervisor, administration or teacher that the student needs special education and related services:
 - iv. Parent/guardian has requested special education evaluation or
 - v. Teacher or other personnel expressed specific concern directly to special education or other supervisory personnel about student's pattern of behavior;
 - b. Check NO if none of the above factors apply, or if the student was evaluated for IDEA or Section 504 eligibility but found ineligible, or if the school sought permission to evaluate and the parent/guardian declined, or if the parent/guardian revoked consent for or refused IDEA or Section 504 services.

5. Did the misconduct threaten the safety of any student or staff member? YES ___ NO ___
6. Will restorative practices be used to address the misconduct: YES ___ NO ___
- a. Restorative practices must be considered in addition to, or in lieu of, suspension or expulsion.
 - b. If restorative practices will be used, briefly describe:
7. Is there an intervention other than suspension/expulsion that would address the misconduct:
YES ___ NO ___
- a. If YES, will the lesser intervention be used: YES ___ NO ___
 - b. If NO, Why not?

I have considered the above factors, and the seriousness of the misconduct, and I have determined that the following discipline is appropriate:

Administrator:

Student Services Specialist:

Date of Consultation:

NOTES:
