



**Sam Sinicropi**  
Superintendent

December 14, 2020

Dear Lansing School District Family:

On April 2, 2020 Governor Gretchen Whitmer issued an executive order closing Michigan's public and private K-12 school buildings for the remainder of the 2019-20 school year. Unfortunately, since that time, the COVID-19 pandemic has prevented a safe return to in-person learning. Your extraordinary efforts to develop new instructional delivery strategies while engaging with our students to provide a supportive virtual space has been remarkable. You are appreciated!

Today, COVID-19 remains an unprecedented national health crisis with cases rising exponentially across our state. As we enter this critical time, we recognized the need to create a COVID-19 Coordination Team (CCT) which will serve as the central information, management, and monitoring control center for the district. The district Nursing staff have graciously agreed to assume this crucial role. As of December 15, 2020 please direct your COVID related questions and concerns to the CCT at 755-1500, or email at [CCT@lansingschools.net](mailto:CCT@lansingschools.net).

The CCT will provide easy access for the following:

- Development and Distribution of COVID-19 district protocols
- Monitoring of COVID-19 cases in the district
- Coordination of daily health screening procedures
- Assistance for staff members impacted by COVID-19
- Maintaining close communication with the Ingham County Health Department to ensure timely, accurate adherence to public policy and evolving safety measures

As we move forward, please review the new COVID-19 Exposure Protocol and the COVID-19 Decision Making Tree (attached). These documents provide you with step-by-step directions to answer questions regarding procedures in place for managing COVID-19 at school.

In the event that you test positive for COVID-19 please notify both your direct supervisor and the CCT (755-1500) for immediate direction and assistance available to you. We are here to help and have many programs and services in place to support you and your families during this unprecedented time.

As 2020 comes to a close, we remain steadfast in our commitment to the health and safety of the entire Lansing School District community. I encourage you to continue to follow the mitigation strategies of proper mask wearing, social distancing, and frequent hand-washing to slow the spread of COVID-19. Please make time to rest, relax, and recharge during the well-deserved winter break!

Best wishes for a healthy, peaceful holiday season.

Sam Sinicropi

**Superintendent's  
Executive Team**

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Deputy Superintendent

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Associate Superintendent  
for Student Learning

Jessica Benavides  
Executive Director for  
School Improvement

Cordelia Black  
Executive Director  
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Jon Laing  
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Suzy Corbin  
Executive Director of  
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Sergio Keck  
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