

**LANSING SCHOOL DISTRICT  
CUSTODIAL, GROUNDS, AND  
MAINTENANCE/REPAIR SERVICES**

**REQUEST FOR PROPOSALS (“RFP”)**

January 9, 2024

Addendum 1  
Pre-Conference and Walk Through Schedule

## I. PRE-BID WALK OF FACILITIES

The Lansing School District will conduct a pre-bid walk of a selected representation of District facilities on January 17, 2024. The pre-bid walk of the facilities is mandatory for all Proposers and *no other walks will be guaranteed*. Proposers should obtain permission not to participate for only emergency reasons and will still be held accountable and responsible for missed information. The Proposer may ask questions about the facilities, equipment and the RFP during such walk, answers to which may be given immediately or at a later date in accordance with the process described above. If a Proposer does not attend any such pre-bid walk-through, it shall provide along with its proposal an explanation why the School District should be confident that Proposer understands the scope of work to be provided pursuant to this RFP.

The School District reserves the right to reject the proposal of any Proposer failing to attend any such pre-bid walk and failing otherwise to explain in writing why the Proposer has at least equivalent knowledge of the School District's facilities and requirements as other Proposers who attended the walk-through.

The Pre-Bid Conference will begin at Eastern High School on Wednesday 1/17/24 at 8:00 am  
Eastern High School, 626 Marshall Street, Lansing  
Enter off of Marshall Street, Staff and Bus Drop Off Parking Lot  
Enter at Door 32  
Down hallway to the Auditorium on the right

### SCHEDULE:

Eastern High School	626 Marshall Street	8:00	9:30
Sheridan	16900 North Cedar St	9:45	10:15
Gier	401 East Gier Street	10:20	10:50
Everett High School	3900 Stabler Street	11:00	12:00
<b>LUNCH</b>		12:00	12:30
Gardner International	333 Dahlia Drive	12:30	1:30
North Elementary	333 E. Miller Road	1:45	2:15
Dwight Rich	2600 Hampden Drive	2:30	3:30
Sexton High School	102 McPherson Avenue	4:00	5:00