



**Lansing School District  
Gardner International Magnet Pre-School Renovation**

**Addendum 01**

**April 12, 2024**

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This document is to serve as Addendum No. 01 with the purpose of providing clarifications or modifications to the original bid documents dated March 26, 2024 and shall take precedence over them. All incidental items required for the following changes are to be included even if not specifically described.

**Receipt of this addendum is to be noted on the bid form.**

- ATTACHMENTS:** Post Bid Interview Schedule  
Pre-Bid Meeting Agenda  
Pre-Bid Sign-in sheet, dated April 10, 2024  
00 41 00 – Bid Form  
01 20 00.01 – Price and Payment Procedures  
Photos pertaining to WC09A, WC09B, WC09C work scope
- BID DATE:** Bid date remains UNCHANGED.
- BID FORM:** REVISED Bid Form attached.
- DRAWINGS:** Remain UNCHANGED.
- TECH SPECS:** Not Applicable
- RFI RESPONSES:**
- Q: Is there to be any finish work/repair work on the opposite side of the double door removal between Classroom W45 & W44?  
A: Yes. Refer to attached partial floor plan and work category modifications included in this Addendum
- PROJECT MANUAL:** **Reissued D 00 41 00 – Bid Form** – Included alternate for WC09C to add alternate to paint bottom of roof deck.
- Reissued F 01 20 00.01 – Price and Payment Procedures** – Included alternate for WC09C to add alternate to paint bottom of roof deck.
- WC09A:** Drywall finish & repair opposite side of double door wall. Refer to attached drawing & photos



**WC09B** Prime and 2-coat masonry wall on opposite side of double door wall corner to corner. Refer to attached drawing & photos

**WC09C:** Repair vinyl wall base on opposite side of double door wall. Refer to attached drawing & photos

**WC09C:** Add alternate to paint bottom of roof deck. (Refer to reissued bid form)

**END OF ADDENDUM 01**

**Post Bid Interview Schedule**

<b>Interviewer:</b>	<b>Chais VanDeventer</b>	<b>Interviewer:</b>	<b>Brian Stiebe</b>
WC 02A Demolition	4/24 8:00-8:20	WC 10A Specialties	4/24 8:00-8:30
WC 02A Demolition	4/24 8:30-8:50	WC 10A Specialties	4/24 8:40-9:10
WC 03A Concrete	4/24 9:00-9:20	WC 21A Fire Suppression	4/24 9:20-9:50
WC 03A Concrete	4/24 9:30-9:50	WC 21A Fire Suppression	4/24 10:00-10:30
WC 04A Masonry	4/24 10:00-10:20	WC 22A Plumbing	4/24 10:40-11:10
WC 04A Masonry	4/24 10:30-10:50	WC 22A Plumbing	4/24 11:20-11:50
WC 08A DFH	4/24 11:00-11:20	WC 23A HVAC	4/24 1:00-1:30
WC 08A DFH	4/24 12:30-12:50	WC 23A HVAC	4/24 1:40-2:10
WC 09A Interiors	4/24 1:00-1:30	WC 26A Electrical	4/24 2:20-2:50
WC 09A Interiors	4/24 1:40-2:10	WC 26A Electrical	4/24 3:00-3:30
WC 09B Flooring	4/24 2:20-2:50		
WC 09B Flooring	4/24 3:00-3:30		
WC 09C Painting	4/24 3:40-4:00		
WC 09C Painting	4/24 4:10-4:30		



## Pre-Bid Meeting Agenda

### Lansing School District Newcomer Center Remodeling

(333 Dahlia Dr. Lansing, MI 48910)

04/10/2024 @ 1:30PM EST

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- 1.) Introductions
  - 2.) Project Background / Scope of Work
  - 3.) Project Documents
    - a. CM Project Manual
    - b. Bergmann Front End Specs
    - c. Drawings
  - 4.) Important Dates
    - a. Bid submission deadline: Thursday, April 18, 2024 @ 2:00 pm
    - b. Questions due: Friday, April 12, @ 9:00 am
    - c. Project Start: Mid-June 2024
    - d. Substantial Completion: Mid-August 2024
  - 5.) Bidding Requirements:
    - a. Accepting bids for multiple work categories only at this time. (See Project Manual)
    - b. THREE (3) Hard copies need to be submitted in a sealed envelope to the Lansing School District by 2:00 pm on 4/18. Late submissions will not be accepted. Emailed submissions will not be accepted. Submit to 519 W. Kalamazoo Lansing, MI.
    - c. 5% bid security is required.
    - d. Use the bid form and LSD documents provided in the project manual for submission. Do NOT submit your own quote form.
    - e. Prevailing wages/certified payroll is NOT required.
    - f. There will be a public bid opening immediately following the deadline at LSD. Results will NOT



- be distributed to anyone after the bid opening has concluded.
- g. Post bid interviews will be held via Zoom on April 24. Times TBD.
- h. Questions are to be emailed to [estimating@lauxconstruction.com](mailto:estimating@lauxconstruction.com) and [chais@lauxconstruction.com](mailto:chais@lauxconstruction.com)

#### 6.) Project Administration

- a. Laux is the construction manager. All trade contractors will receive a work order from Laux.
- b. Trade contractors will receive access to Procore project management software and will be expected to utilize it for submittals, RFI's, closeouts, and project document access.
- c. SOV's will be required from each trade contractor and will need to be broken down by each classroom.
- d. Pay applications are due to Laux on the 15<sup>th</sup> of each month in AIA format. Only work that is either completed or stored may be billed for. No projections.
- e. IOM's, warranties, and as-builts will be required before release of final payment.
- f. A mandatory kickoff meeting will be held with trade contractors at the site. Weekly progress meetings will be held on site (mandatory for all trade contractors).

#### 7.) Site

- a. Hard hats, work boots, long pants, sleeved shirts, and high vis will be required.
- b. No tobacco products, vaping, or e-cigarettes will be allowed on campus. No exceptions.
- c. No interaction with students or staff will be allowed.
- d. Laux will place a dumpster and outhouse on site for the duration of the project.
- e. Water and electricity from the facility may be used by trades.
- f. Cleanup, as required to maintain a safe and orderly site, will be required by all trades. Laux will provide clean up of "undefinable" items (not directly related to a trade).

#### 8.) Questions

#### 9.) Site Walkthrough

Bid# 50-1801 For Gardner GSRP Restrooms

Date/Time 4/16/24 1:30pm pre bid

Name	Company	Address	City/State/Zip	Phone #	Email Address
Chris Keck	UA 333			517-388-4152	Chris@local333.com
Chais VanDeventer	Loux Construction			517-944-8870	Chais@louxconstruction.com
CALEB	LSD				
Todd Cox	LSD				
Aaron Sklygdy	Aurora's			517 819-2288	Aaron.s.plumbing@outlet.com
Derek Walkington	Loux Construction			517 898 3047	derek@louxconstruction.com
Nathan Thelen	T-Mech			517 599 3223	NT@T-Mechanical.com
Jim Musses	B&J Painting			517 749 4403	jmusses@bjpainting.com
Don Burckowicz	CAWERS			616 640-1574	donald.burckowicz@cawerseng.com
Ken Granger	DSI			517 318 3990	KenGranger@dsiacoustical.com
Derric Wilhelm	Integrity Int			(989) 388 3096	Dwillhelm@integrity-interiors.com
Mike Bustran	AAI			517-323-0050	ekvnicki@asbestosabatementinc.com



**DOCUMENT 00 41 00 - BID FORM**

**DATE** April 18, 2024 2:00 pm

**PROJECT** **Gardner International Magnet School – Pre-School Renovation  
Bid Package 1  
SO-1801**

**OWNER** Lansing School District

**DESIGN PROFESSIONAL** Colliers Engineering and Design

**BIDDER** \_\_\_\_\_

**WORK CATEGORY** \_\_\_\_\_

**1.1 ACKNOWLEDGEMENTS**

- A. Bidder accepts the provisions of Bidding Documents.
- B. Bidder will enter into a contract with the Construction Manager for this work upon approval of their recommendation by the Lansing School District.
- C. Bidder will complete the Work in accordance with the Bidding Documents prepared by Colliers/Laux Construction.
- D. Bidder has received the following Addenda:

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20\_\_\_\_



## 1.2 BID SUMS

A. Base Bid: Bidder will complete the Project for stipulated sum of: \$ \_\_\_\_\_

\_\_\_\_\_

Dollars and 00/100-----

B. Performance & Payment Bonds: Add the following amount should 100% P & P bonds be required by the construction manager:

\$ \_\_\_\_\_

C. Alternate Bids (Do not include cost of bonds in alternate total):

- **Work Category 09C-Painting**

1. Alternate to paint bottom of roof deck.

\$ \_\_\_\_\_

D. Unit Prices:

- **Work Category 09B—Floor Coverings**

1. Square foot cost to add 1/8" floor leveling product in areas receiving new flooring.

\$ \_\_\_\_\_/sf

## 1.3 TIME FOR PERFORMANCE OF WORK

A. All work related to the renovations is to be substantially complete and ready for occupancy no later than August 14, 2024.





Submitted by:

Firm Name \_\_\_\_\_ By \_\_\_\_\_

Street Address \_\_\_\_\_ Signature \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_

Bidder is a (corporation) (partnership) (sole proprietorship) (Bidder strike out inapplicable terms)

Corporations affix Corporate Seal

State in which incorporated \_\_\_\_\_

**BIDDING/ESTIMATOR CONTACT:**

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_



**PROPOSED PROJECT MANAGER:**

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**END OF DOCUMENT**



## SECTION 01 20 00.01 - PRICE AND PAYMENT PROCEDURES

### PART 1 GENERAL

#### 1.1 CASH ALLOWANCES

A. Cash Allowances: The following allowances are to be included in the base bid for the respective work categories listed below. Allowances can only be utilized at the owner's discretion and written authorization.

- **Work Category 02A—Demolition**

Allowance #1: \$5,000 for use at Owner's discretion.

- **Work Category 09A—Interiors**

Allowance #1: \$5,000 for use at Owner's discretion.

- **Work Category 09B—Floor Coverings**

Allowance #1: \$3,500 for floor leveling exceeding manufacturers minimum recommendations.

- **Work Category 22A—Plumbing**

Allowance #1: \$2,000 for GPR Scanning of existing floor slabs prior to sawcut.

#### 1.2 UNIT PRICES

A. Unit Prices: The following unit prices will be used to establish rates for extra work and/or evaluation of bids by the CM.

- **Work Category 09B—Floor Coverings**

Unit Price #1: Square foot cost to add 1/8" floor leveling product in areas receiving new flooring.

#### 1.3 ALTERNATES

A. Alternates: The following mandatory bid alternates are to be provided:

- **Work Category 09C – Painting**

Alternate – Paint bottom of roof deck.



#### 1.4 PRODUCT SUBSTITUTIONS

- A. Substitutions during Bidding: Only substitutions submitted and approved via written addendum PRIOR TO SUBMISSION OF BIDS.
- B. Submit substitution requests to Laux Construction via e-mail to [estimating@lauxconstruction.com](mailto:estimating@lauxconstruction.com)
- C. Requests are to be submitted on the form provided in Section 01 2519.01

#### 1.5 REQUESTS FOR INFORMATION (RFI)

- A. Definition: Request from trade contractors/vendors seeking interpretation or clarification of Contract Documents not involving Substitutions or changes to Contract Sum or Contract Time.
- B. Do not submit RFI's to request approval of Substitution, request changes involving changes to Contract Sum or Contract Time, request approval of submittals, or to submit Project Record Documents.
- C. Submit electronically via email to [estimating@lauxconstruction.com](mailto:estimating@lauxconstruction.com)

#### 1.6 CONTRACT MODIFICATION PROCEDURES

- A. Architect's Supplemental Instructions: Design Professional will advise of minor changes in Work not involving an adjustment to Contract Sum or Contract Time as authorized by the Conditions of the Contract.
- B. Bulletins:
  - 1. Construction Manager may issue a bulletin detailing a proposed change with supplemental or revised Drawings and Specifications.
  - 2. Submit estimate of any change to Contract Sum or Contract Time within 5 days after receipt.
  - 3. Submit electronically in Adobe PDF format.
  - 4. Do not proceed with change until a written authorization from Laux Construction is received.
- C. Contractor Proposed Changes:
  - 1. Describe proposed change, reason for change, effect on Work, and any changes to Contract Sum or Contract Time.
  - 2. Document proposed substitutions in accordance with Section 01 20 00.
  - 3. Submit electronically in Adobe PDF format.
- D. Construction Change Directive: Construction Manager may issue a directive, pre-approved by Owner, instructing Trade Contractor/Vendor to proceed with a change for subsequent inclusion in a Change Order.
- E. Change Orders: Change Orders will be prepared by the construction manager for signature of parties as provided in Conditions of the Contract.



## 1.7 SCHEDULE OF VALUES

- A. Submit Schedule of Values to construction manager within 5 days of receipt of contract.
  - 1. If requested, furnish data to support values given.
  - 2. Approved Schedule of Values will be used as basis for reviewing trade contractors'/vendors' Applications for Payment.
  
- B. Format: Use Table of Contents of Project Manual as basis for listing costs of work.
  - 1. List values in sufficient detail to serve as basis for computing values for progress payments.
  - 2. SOV must provide a separate breakdowns for each cabin. Any trades that have work associated with the dorm will also need to break out those costs.
  - 3. When payment is requested for stored materials, break down value into cost of materials and total installed value.
  - 4. Total of costs listed in Schedule shall equal Contract Sum.
  
- C. Review and Resubmittal:
  - 1. After review by Owner and CM/Design Professional, revise and resubmit if required.
  - 2. Resubmit along with next Application for Payment when Change Orders are issued. List each Change Order as new line item.

## 1.8 APPLICATIONS FOR PAYMENT

- A. Format: AIA Document G702 - Application and Certification for Payment, supported by AIA Document G703 - Continuation Sheet.
  
- B. Use data from approved Schedule of Values as basis. Provide dollar value in each column for each line item representing portion of work performed.
  
- C. List each authorized Change Order as separate line item.
  
- D. When Owner or CM/Design Professional require substantiating information, submit data justifying dollar amounts in question.
  
- E. Only work that has been completed or stored can be invoiced for. Projections will not be permitted on monthly pay applications.



- F. Ten (10%) percent retainage will be required on monthly pay applications.
- G. Further information regarding pay application process will be provided at the project kickoff meeting.

**PART 2 PRODUCTS**

Not used

**PART 3 EXECUTION**

Not used

END OF SECTION



INFILL DOUBLE DOOR  
WITH MASONRY BLOCK

INFILL DOUBLE DOOR  
WITH MASONRY BLOCK

INSTALL VINYL WALL  
BASE TO MATCH EXIST.  
ACROSS OPENING

VIEW FROM ROOM W45

