Documentation Form

DEC 0 3 2016

	Type of Drill		<u>Ti</u>	DEP ime of Dri	ARTMENT C	Y
, D, T	Fire Drill (5 required) Fornado Drill (2 required) Lock Down/Shelter in Place Drill (3 required)			Standard Class Ch Recess Other Ev	nange	
Name o	of Reporting School: Kendon	332				
Date of	Drill: 12/6/16 Time drill was	held:	10.	00	_(pm/am)	
Exact tin	me required to evacuate/shelter/secure:5	Mi	nict	CS		
Total Pa	articipants: 200_					
Remark	rs:					
This rep	oort is for emergency drill # fo	r schoo	l year	2016-	2017	2
Name of	f person conducting drill: La Donna	M	ask	W.W.		
Title of p	person conducting drill: Phincipal	2				
Signatur	re of person conducting drill:	W	161			
Drill Was	s <u>Coordinated</u> With:					
	City Emergency Management Coordinator Name & Title					
	AND					
	Law Enforcement (county sheriff or chief of p Name & Title	olice or	desig	nee or MS	SP)	
	OR					
	Fire (fire chief or designee) Name & Title					

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Type of Drill

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Lockdown Drill (3 Required)

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Standard	Drill	TY

Name o	of Reporting School: Sheridan Ro	ad STEM		
Date of	Drill: 12-6-16	_ Time drill wa	as held: 10:22	AM
Exact ti	me required to evacuate/she	Iter/secure: 5 min	nutes	
Total Pa	articipants: 320			
Remark	(S:			
This rep	port is for emergency drill #3	4	for school year: 2016-	2017
Name o	of person conducting drill: Jess	ica Benavides		
Title of	person conducting drill: Principa	al		
Signatu	re of person conducting drill:	Jessica Be	Pnavides Digitally signed by Jessica Ber DN. cn=Jessica Benavides, 0, email=jessica benavides@land Date: 2016.09.15.10.45.13.04	ou, singschools net, c=US
Drill Wa	as Coordinated With:			
	City Emergency Managem Name & Title			
	AND			
	Law Enforcement (county Name & Title			MSP)
	OR			
	Fire (fire chief or designee Name & Title)		

School Emergency Drills

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DEPARTMENT OF

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

0.0	
Name (of Reporting School: Wainwright
Date of	Drill: 12/6/2016 Time drill was held: 11:00 AM
Exact ti	me required to evacuate/shelter/secure: 1 minute 32 seconds
Total P	articipants: 11
Remark	KS:
This rep	port is for emergency drill #4 for school year: 2016-2017
Name o	of person conducting drill: Karlin Tichenor
Title of	person conducting drill: Executive Director, Office of School Culture
Signatu	re of person conducting drill: Karlin Tichenor Digitally signed by Karlin Tichenor DN cn-Karlin Tichenor, o, ou, email=nancy zamiara@lansingschools.net, c=US
	as <u>Coordinated</u> With:
	City Emergency Management Coordinator Name & Title
	AND
	Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title
	OR
	Fire (fire chief or designee) Name & Title

School Emergency Drills

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Type of Drill

Lockdown Drill (3 Required)

DEPARTITIME of Drill
PUBLIC SAFETY
Standard Drill

Name of	Reporting School: Gardner Academy	
Date of I	Orill: 12-7-2016 Time drill was held: 11:10 AM	
Exact tin	ne required to evacuate/shelter/secure: 9 minutes	
Total Pa	rticipants: 49 494	
Remarks		
This repo	ort is for emergency drill # for school year: 2016-2017	
Name of	person conducting drill: Lacey James	
Title of p	erson conducting drill: Assistant Principal	
Signatur	e of person conducting drift:	
Drill Was	S Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title	
	OR	
	Fire (fire chief or designee) Name & Title	

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2016-2017

Type of Drill

DEPARTMENT OF

PUB Time of Drift TY

Fire D	rill (5	Red	uired

During Class Change

Name	of Reporting School: North Element	tary School	
Date of	Drill: 12-7-16	Time drill was held: 11:11	AM
Exact t	ime required to evacuate/shelt	er/secure: 1:58	
Total P	articipants: 611		
Remarl			
This re	port is for emergency drill #4	for school year: 20	16-2017
Name o	of person conducting drill: Rodrig	guez Pena and Hoisington	
Title of	person conducting drill: Principal	and Asst Principal	
Signatu	re of person conducting drill:	Heather Hoisington Heathe	r Hoisington
	as <u>Coordinated</u> With:	•	
	City Emergency Management Name & Title	ent Coordinator	
	AND		
		heriff or chief of police or designee	
	OR		
	Fire (fire chief or designee)		

School Emergency Drills

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DEPARTMENT OF

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Type of Drill

Time of Drill

Lockdown Drill (3 Required)

During Other Event

Name o	of Reporting School: J. W. Sexton High Sch	ool	
Date of	f Drill: 12/7/16 Tim	ne drill was held: 10:27	AM
Exact ti	time required to evacuate/shelter/sec	cure: 6 minutes	
Total P	Participants: 836		
Remark	ks:		
This rep	port is for emergency drill #5	for school year: 2016	-2017
Name o	of person conducting drill: Glenn Stevens		
Title of p	person conducting drill: Principal		
Signatu	re of person conducting drill:	1	
Drill Wa	as Coordinated With:		
	City Emergency Management Co Name & Title		
	AND		
	Law Enforcement (county sheriff Name & Title		MSP)
	OR		
	Fire (fire chief or designee) Name & Title		
Ple	ase forward to the Department of	Public Safety within 48 hrs. c	of occurrence

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2016-2017 C 0 2016 Time of Drill

Type of Drill

DEPARTMENT OF
PUBLIC SADuring Lunch

Lockdown Drill (3 Required)

Name of Reporting School: Wexford Montessori Academy		
Date of [Drill: 12/8/17 Time drill was held: 1:02 PM	
Exact tim	ne required to evacuate/shelter/secure: 1 minute 38 seconds	
Total Par	rrticipants: 351	
Remarks During lunch	time.	
-		and the contract of the contra
This repo	ort is for emergency drill #3 for school year: 2016-2017	
Name of	person conducting drill: Nancy Lubeski	
Title of pe	erson conducting drill: Principal	
Signature	e of person conducting drill: Many Aubult a Coordinated With:	
Drill Was	S Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title	
	OR	
	Fire (fire chief or designee) Name & Title	

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Type of Drill

PUBL Time of Drill

Lockdown Drill (3 Required)

Standard Drill

Name o	f Reporting School: North Eleme	entary School	
Date of	Drill: December 9, 2016	Time drill was held: 1:50	PM
Exact tir	me required to evacuate/she	Iter/secure: 2:15	
Total Pa	articipants: 598		
Remark			
This rep	ort is for emergency drill #5	for school year: 20	116-2017
Name of	f person conducting drill: Rodr	riguez Pena and Hoisington	
Title of p	person conducting drill: Principa	al and Asst Principal	
Signatur	e of person conducting drill:	Heather Hoisington	
	s Coordinated With:		
	City Emergency Managem	nent Coordinator	
	AND		
	Law Enforcement (county Name & Title LPD - Officer Penny	sheriff or chief of police or designed	e or MSP)
	OR		
	Fire (fire chief or designee Name & Title)	



Emergency Drills Documentation Form

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Type of Drill

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Lockdown Drill (3 Required)

Standar DEPARTMENT OF PUBLIC SAFETY

Name o	of Reporting School: Riddle	
Date of	Drill: 12/9/16	Time drill was held: 9:30 AM
Exact ti	me required to evacuate/shel	Iter/secure: 2 min 20sec
Total Pa	articipants: 245	
Remark	KS:	
This rep	port is for emergency drill #5	for school year: 2016-2017
Name o	of person conducting drill: Nicol	ole Beard
Title of	person conducting drill: Principa	al
Signatu	re of person conducting drill:	Wicole Beard
Drill Wa	as Coordinated With:	
	City Emergency Managem	nent Coordinator
	AND	
ū	Law Enforcement (county Name & Title	sheriff or chief of police or designee or MSP)
	OR	
	Fire (fire chief or designee Name & Title)

School Emergency Drills

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Time of Drill
DEPARTMENT OF

Standard Brill AFETY

Type of Drill

Lockdown Drill (3 Required)

Name of Reporting School: Wexford Montessori Academy
Date of Drill: December 14, 2016 Time drill was held: 2:40 PM
Exact time required to evacuate/shelter/secure: 1 minute 43 seconds
Total Participants: 381
Remarks: Standard lockdown drill
This report is for emergency drill #4 for school year: 2016-2017
Name of person conducting drill: Nancy Lubeski
Title of person conducting drill: Principal
Signature of person conducting drill: Mary Kulculi
Drill Was <u>Coordinated</u> With:
□ City Emergency Management Coordinator Name & Title
AND
□ Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title
OR
Fire (fire chief or designee) Name & Title

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Type of Drill

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DEPARTMENT OF PUBLIC STIME of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Hill Center		
Date of	Drill: Dec. 15, 2016 Time drill was held: 9:30 AM	
Exact tir	me required to evacuate/shelter/secure: 10 minutes	
Total Pa	articipants: 50	
Remark PA system o	S: does not work in all classroom areas of building. Classes did not hear the drill announcement. The Physical Plant has been aler	ted
Thi <mark>s</mark> rep	ort is for emergency drill #1 for school year: 2016-2017	
Name o	f person conducting drill: Joan Sawyer	
Title of p	person conducting drill: Director Of Technology	
Signatur	re of person conducting drill: Joan Sawyer Digitally signed by Joan Sawyer DN on-Joan Sawyer, callansing School District, our-Director of Technology, emailspan sawyer (Blansingschools net, caUS) Date 2016 12:16:16:00:30-35:500	
	s Coordinated With:	
	City Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title	
	OR	
	Fire (fire chief or designee) Name & Title	



Emergency Drills

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Type of Drill

Time of Drill

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: Beelman #2 Lock Down		
Date of Drill: 12/16/16 Time drill was held: 10:47 AM		
Exact time required to evacuate/shelter/secure:		
Total Participants:		
Remarks: Standard		
This report is for emergency drill #		
Signature of person conducting drill:		
Drill Was Coordinated With:		
City Emergency Management Coordinator Name & Title		
AND		
Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title		
OR		
Fire (fire chief or designee) Name & Title		