

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

RECEIVED

2016-2017

Type of Drill

Lockdown Drill (3 Required)

MAY 01 2017

Time of Drill

DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Name of Reporting School: Gier Park Elementary

Date of Drill: 05-01-2017 Time drill was held: 8:45 AM

Exact time required to evacuate/shelter/secure: _____

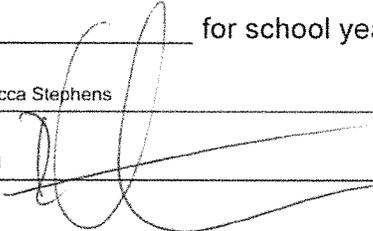
Total Participants: 329 students + 28 staff = 357 total

Remarks:

This report is for emergency drill # 6 for school year: 2016-2017

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT RECEIVED
School Emergency Drills
Documentation Form

MAY 05 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Cumberland

Date of Drill: May 3, 2017 Time drill was held: 2:30 PM

Exact time required to evacuate/shelter/secure: 1.30 minutes

Total Participants: 311

Remarks:

This report is for emergency drill # 10 for school year: 2016-17 ~~2015-2016~~

Name of person conducting drill: Martha Rusesky

Title of person conducting drill: Cumberland Principal

Signature of person conducting drill: Martha Rusesky

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

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MAY 04 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Gier Park Elementary

Date of Drill: 05-04-2017 Time drill was held: 8:45 AM

Exact time required to evacuate/shelter/secure: 1:19:88 min.

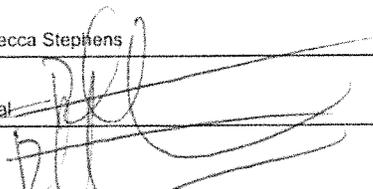
Total Participants: 150 students + 30 staff = 80 total

Remarks:

This report is for emergency drill # 7 for school year: **2016-2017**

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Mary Beck, Custodian, called the fire drill in.

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

2016-2017

RECEIVED

MAY 05 2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

During Other Event

Name of Reporting School: Fairview STEM

Date of Drill: 05/05/17 Time drill was held: 11:03 AM

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 180

Remarks:

Guest were in the building and some students were in the halls.

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: Janice Marchal

Title of person conducting drill: Principal

Signature of person conducting drill: **Janice Marchal** Digitally signed by Janice Marchal
Date: 2017.05.05 11:09:10 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

RECEIVED

2016-2017

MAY 05 2017

Type of DrillTime of Drill DEPARTMENT OF
PUBLIC SAFETY

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Cavanaugh STEAMDate of Drill: 5-5-2017 Time drill was held: 2:20 PMExact time required to evacuate/shelter/secure: 2:05Total Participants: 300Remarks:

This report is for emergency drill # 9 for school year: **2016-2017**Name of person conducting drill: Angela JacksonTitle of person conducting drill: PrincipalSignature of person conducting drill: Angela K-T JacksonDigitally signed by Angela K-T Jackson
DN: cn=Angela K-T Jackson, o=Lansing School District, ou=Cavanaugh
STEAM, email=angela.tarry@lansingschools.net, c=US
Date: 2017.05.05 14:29:56 -0400Drill Was Coordinated With:

-
- City Emergency Management Coordinator
-
- Name & Title _____

AND

-
- Law Enforcement (county sheriff or chief of police or designee or MSP)
-
- Name & Title _____

OR

-
- Fire (fire chief or designee)
-
- Name & Title
- Anna and Wyatt

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT
Emergency Drills
Documentation Form

RECEIVED

MAY 08 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY
Time of Drill

Type of Drill

Lockdown Drill (3 Required)

During Lunch

Name of Reporting School: Post Oak Academy

Date of Drill: 05/08/17 Time drill was held: 12:50 PM

Exact time required to evacuate/shelter/secure: 12:50-1:00pm

Total Participants: ~300

Remarks:

Students and teachers were in place in 1 minute 49 seconds; 10 minutes to check security of the school building inside/outside.
We found door 4 was not secure with a latch that was not in place. Notified custodian of problem; will submit the work order before end of day.

This report is for emergency drill # 9 for school year: **2016-2017**

Name of person conducting drill: Tracy Ojerio

Title of person conducting drill: Principal

Signature of person conducting drill: Tracy Ojerio 5/8/17

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT
Emergency Drills
Documentation Form

2016-2017

MAY 08 2017

Time of Drill
 DEPARTMENT OF
 PUBLIC SAFETY
 Standard Drill

Type of Drill

Lockdown Drill (3 Required)

Name of Reporting School: Gardner Academy

Date of Drill: 5-8-2017 Time drill was held: 1:07 AM

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 535

Remarks:

This report is for emergency drill #9 for school year: **2016-2017**

Name of person conducting drill: Lacey James

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Mr Lacey James*

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

2016-2017

RECEIVED

MAY 09 2017

DEPARTMENT OF
PUBLIC SAFETY
Time of Drill

Type of Drill

Lockdown Drill (3 Required)

Standard Drill

Name of Reporting School: Gier Park Elementary

Date of Drill: 05-09-2017 Time drill was held: 8:53 AM

Exact time required to evacuate/shelter/secure: _____

Total Participants: 349 students • 28 staff = 377 total

Remarks:

This report is for emergency drill # 8 for school year: **2016-2017**

Name of person conducting drill: Rebecca Stephens

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT
Emergency Drills
Documentation Form

2016-2017

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

RECEIVED

MAY 10 2017

Name of Reporting School: J. W. Sexton High School

**DEPARTMENT OF
PUBLIC SAFETY**

Date of Drill: 5/9/17

Time drill was held: 1:01:45

PM

Exact time required to evacuate/shelter/secure: 4 minutes and 5 seconds

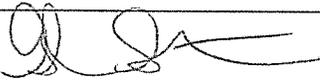
Total Participants: 790

Remarks:

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: Glenn Stevens

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills

Documentation Form

2016-2017

RECEIVED

MAY 12 2017

Type of Drill

Fire Drill (5 Required)

Time of Drill

Standard Drill

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Wainwright

Date of Drill: 05/12/2017

Time drill was held: 10:20

AM

Exact time required to evacuate/shelter/secure: 1 minute 46 seconds

Total Participants: 18

Remarks:

This report is for emergency drill # 9 for school year: **2016-2017**

Name of person conducting drill: Karlin Tichenor

Title of person conducting drill: Executive Director, Office of School Culture

Signature of person conducting drill: **Karlin Tichenor**

Digitally signed by Karlin Tichenor
DN: cn=Karlin Tichenor, o, ou,
email=nancy.zamiara@lansingschools.net, c=US
Date: 2016.12.06 11:36:06 -05'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2016-2017

MAY 15 2017

Type of Drill

Time of Drill

Lockdown Drill (3 Required)

DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Name of Reporting School: Wainwright

Date of Drill: 05/15/2017 Time drill was held: 2:40 PM

Exact time required to evacuate/shelter/secure: 2 minute 30 seconds

Total Participants: 15

Remarks:

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: Karlin Tichenor

Title of person conducting drill: Executive Director, Office of School Culture

Signature of person conducting drill: **Karlin Tichenor**

Digitally signed by Karlin Tichenor
DN: cn=Karlin Tichenor, o, ou,
email=nancy.zamiana@lansingschools.net, c=US
Date: 2016.12.06 11:36:06 -05'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT Emergency Drills Documentation Form

2016-2017

RECEIVED

Type of Drill

[Redacted]

Time of Drill

MAY 15 2017

During Other Event
DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Beekman

Date of Drill: 5/15/17 Time drill was held: 10:43 AM

Exact time required to evacuate/shelter/secure: 10:47

Total Participants: All

Remarks: Standard

This report is for emergency drill # 11 for school year: **2016-2017**

Name of person conducting drill: Rob Ellis

Title of person conducting drill: Asst. Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title

OR

Fire (fire chief or designee)
Name & Title

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT

School Emergency Drills Documentation Form

RECEIVED

2016-2017

MAY 16 2017

Type of Drill

Time of Drill
DEPARTMENT OF
PUBLIC SAFETY

Tornado Drill (2 Required)

During Other Event

Name of Reporting School: North Elementary

Date of Drill: May 15, 2017 Time drill was held: 2:31 PM

Exact time required to evacuate/shelter/secure: 1:59

Total Participants: 603

Remarks:

Drill conducted while students were returning from a field trip.

This report is for emergency drill #8 for school year: **2016-2017**

Name of person conducting drill: Ariel Rodriguez Pena & Heather Hoisington

Title of person conducting drill: Principal & Assistant Principal

Signature of person conducting drill:



Digitally signed by Heather Hoisington
Date: 2017.05.16 13:24:22 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2016-2017

RECEIVED

Type of Drill

Lockdown Drill (3 Required)

Time of Drill
MAY 17 2017

STATE DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Averill

Date of Drill: 5/17/17 Time drill was held: 12:32 PM

Exact time required to evacuate/shelter/secure: 4.0min

Total Participants: 325

Remarks:

This report is for emergency drill #3 for school year: **2016-2017**

Name of person conducting drill: Kyron Harvell

Title of person conducting drill: Principal

Signature of person conducting drill: Kyron Harvell

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT

Emergency Drills Documentation Form

2016-2017

RECEIVED
MAY 23 2017
DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Tornado Drill (2 Required)

Standard Drill

Name of Reporting School: Lewton

Date of Drill: 5-17-17 Time drill was held: 3:00 PM

Exact time required to evacuate/shelter/secure: 2 min and 30 sec

Total Participants: 200

Remarks:

Students exceptionally quiet!!!!

This report is for emergency drill # 8 for school year: **2016-2017**

Name of person conducting drill: Dr. Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: Tom Buffett

Drill Was Coordinated With:

- City Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2016-2017

Type of Drill

Fire Drill (5 Required)

Time of Drill

RECEIVED
Standard Drill
MAY 24 2017

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School: Hill Center

Date of Drill: 5/24/2017 Time drill was held: 11:35 AM

Exact time required to evacuate/shelter/secure: 3:11:49

Total Participants: 50+

Remarks:

This report is for emergency drill # 4 for school year: **2016-2017**

Name of person conducting drill: Joan Sawyer

Title of person conducting drill: Director of Technology

Signature of person conducting drill: **Joan Sawyer**

Digitally signed by Joan Sawyer
DN: cn=Joan Sawyer, o=Lansing School District, ou=Director of
Technology, email=joan.sawyer@lansingschools.net, c=US
Date: 2017.05.24 11:49:05 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT RECEIVED
School Emergency Drills
Documentation Form

MAY 25 2017

2016-2017

DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Willow Elementary School

Date of Drill: 05/25/2017 Time drill was held: 2:25 PM

Exact time required to evacuate/shelter/secure: Immediately/ One minute and 20 seconds

Total Participants: all students

Remarks:

This report is for emergency drill # 5 for school year: **2016-2017**

Name of person conducting drill: Steven Lonzo/Latasha Potts

Title of person conducting drill: Principal/Secretary

Signature of person conducting drill: **Latasha Potts** Digitally signed by Latasha Potts
Date: 2016.10.19 10:45:37 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT

**Emergency Drills
Documentation Form
2016-2017**

RECEIVED
MAY 30 2017
DEPARTMENT OF
PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: GARDNER

Date of Drill: 5-26-17 Time drill was held: 11:27 AM

Exact time required to evacuate/shelter/secure: 4 MINUTES

Total Participants: 484

Remarks:

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: PRISCILLA ELLIS

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: *Priscilla Ellis*

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



LANSING SCHOOL DISTRICT
Emergency Drills **RECEIVED**
Documentation Form **MAY 30 2017**
2016-2017

DEPARTMENT OF
 Time of **PUBLIC SAFETY**

Type of Drill

Fire Drill (5 Required)

During Recess

Name of Reporting School: Post Oak Academy

Date of Drill: 05/26/17 Time drill was held: 11:00 AM

Exact time required to evacuate/shelter/secure: 1:09.20 minutes

Total Participants: ~300

Remarks:

Calm, swift exit. Need to remind teachers to close doors behind, 1 teacher came back into the school to get contact cards.

This report is for emergency drill #10 for school year: **2016-2017**

Name of person conducting drill: Tracy Ojerio

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

City Emergency Management Coordinator
 Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

RECEIVED

2016-2017

Type of Drill

Fire Drill (5 Required)

Time of Drill

MAY 30 2017
DEPARTMENT OF
PUBLIC SAFETY
Standard Drill

Name of Reporting School: North Elementary

Date of Drill: 5/26/2017 Time drill was held: 9:10 AM

Exact time required to evacuate/shelter/secure: 1:48

Total Participants: 562

Remarks:

No problems noted.

This report is for emergency drill # 9 for school year: **2016-2017**

Name of person conducting drill: Ariel Rodriguez Pena and Heather Hoisington

Title of person conducting drill: Principal and Assistant Principal

Signature of person conducting drill:



Digitally signed by Heather Hoisington
Date: 2017.05.26 09:34:40 -04'00'

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
Department of Public Safety
School Safety Drill Documentation Form
2016-2017

RECEIVED

Type of Drill

- Fire Drill (5 Required)
 Tornado Drill (2 Required)
 Lock Down Drill/Shelter-in-Place (3 Required)

Time of Drill

- Standard
 Class Change
 Recess

MAY 30 2017

DEPARTMENT OF
PUBLIC SAFETY

Name of Reporting School:

Pleasant View

Date of Drill:

05/26/2017

Time of Drill:

9

Exact time required to evacuate/shelter/secure:

5

Total Participants:

students and staff

Remarks:

Emergency drill number # (This number should match the drill number on your schedule)

1

Name of person conducting drill:

Calvin Beard

Title of person conducting drill:

Assistant Principal

Name of person completing this form:

Calvin Beard

Title of person completing this form:

Assistant Principal

Drill was coordinated with:

- Emergency Management Coordinator
 Law Enforcement
 Fire
 Other
 N/A

Name and title of person drill was coordinated with:

N/A

LANSING SCHOOL DISTRICT
Department of Public Safety
School Safety Drill Documentation Form
2016-2017

RECEIVED

Type of Drill

- Fire Drill (5 Required)
 Tornado Drill (2 Required)
 Lock Down Drill/Shelter-in-Place (3 Required)

Time of Drill

- MAY 30 2017
 Standard
 DEPARTMENT OF PUBLIC SAFETY
 Class Change
 Recess

Name of Reporting School:

Pleasant View

Date of Drill:

05/26/2017

Time of Drill:

11

Exact time required to evacuate/shelter/secure:

10

Total Participants:

Students/teachers, and parents

Remarks:

Emergency drill number # (This number should match the drill number on your schedule)

2

Name of person conducting drill:

Calvin Beard

Title of person conducting drill:

Assistant Principal

Name of person completing this form:

Calvin Beard

Title of person completing this form:

Assistant Principal

Drill was coordinated with:

- Emergency Management Coordinator
 Law Enforcement
 Fire
 Other
 N/A

Name and title of person drill was coordinated with:

LANSING SCHOOL DISTRICT

School Emergency Drills Documentation Form

RECEIVED

MAY 30 2017

2016-2017

Type of Drill

Time of Drill DEPARTMENT OF
PUBLIC SAFETY

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Averill

Date of Drill: 5/30/17 Time drill was held: 2:30 PM

Exact time required to evacuate/shelter/secure: 2.5 min

Total Participants: 345

Remarks:

This report is for emergency drill # e5 for school year: **2016-2017**

Name of person conducting drill: Kyron Harvell

Title of person conducting drill: Principal

Signature of person conducting drill: Kyron Harvell

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence

LANSING SCHOOL DISTRICT
School Emergency Drills
Documentation Form

2016-2017

RECEIVED

Type of Drill

Time of Drill **MAY 30 2017**

Fire Drill (5 Required)

Standard Drill **DEPARTMENT OF PUBLIC SAFETY**

Name of Reporting School: Lewton

Date of Drill: 05-30-17 Time drill was held: 3:30 PM

Exact time required to evacuate/shelter/secure: 2min & 45 seconds

Total Participants: 200

Remarks:

Remind 1 teacher to lock door

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: Dr. Tom Buffett

Title of person conducting drill: Principal

Signature of person conducting drill: Dr. Tom Buffett
Digital signed by Dr. Tom Buffett
DN: cn=Dr. Tom Buffett, o=Lewton Elementary,
ou=Principal, email=tom.buffett@lansingschools.net, c=US
Date: 2016.10.11 14:45:41 -0400

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee) EPS
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence



Lansing School District

RECEIVED
LANSING SCHOOL DISTRICT
Emergency Drills
Documentation Form
2016-2017

MAY 31 2017
 DEPARTMENT OF
 PUBLIC SAFETY

Type of Drill

Time of Drill

Fire Drill (5 Required)

Standard Drill

Name of Reporting School: Eastern High School

Date of Drill: 5/31/17 Time drill was held: 9:46 AM

Exact time required to evacuate/shelter/secure: 3 minutes 40 seconds

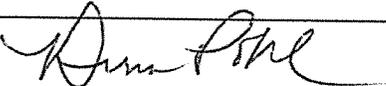
Total Participants: 1300

Remarks:

This report is for emergency drill # 10 for school year: **2016-2017**

Name of person conducting drill: Donna Pohl

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

City Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Please forward to the Department of Public Safety within 48 hrs. of occurrence